

Nota van Inlichtingen (1) d.d. 18-10-2010 behorende bij de EU aanbesteding Tekstbureau

Nr.	Doc.	Par.	Vragen/opmerkingen gegadigen en correcties aanbestedende dienst (in italic)	Antwoord
1	Beschrijvend document	5.1.1.	Er wordt gesproken over een geautomatiseerd vacaturesysteem. Stelt dit systeem nog bijzondere eisen aan de hard- of software van de leverancier. Bijvoorbeeld m.b.t. het gebruikte besturingssysteem?	De enige vereisten zijn Internet Explorer en een emailadres (zie ook paragraaf 5.1.4).
2	Bijlage 10 Raamovereenkomst	3.2	De gevraagde diensten zijn niet vrijgesteld van btw. Wat wordt dan exact met de geformuleerde tekst bedoeld? Er lijkt te staan dat BZK geen btw wil betalen en de afdracht/verrekening hiervan bij de opdrachtnemer wil neerleggen. Met die uitleg zou het echter geen zuivere bepaling zijn. Ons voorstel: deze bepaling weghalen.	Voor deze aanbesteding is Artikel 3.2 inderdaad niet van toepassing. Artikel 3.2. van de raamovereenkomst komt dus te vervallen.
3	Bijlage 15 Case beschrijvingen	case 3	Is het mogelijk hier een inhoudsdeskundige van het EC AMC voor te interviewen?	Er is geen mogelijkheid tot een interview. Wel is er aanvullende informatie toegevoegd op www.zakendoenmetbzk.nl .
4	Bijlage 12: Product specificaties	deel 1, 2 en 3	Daar waar sprake is van redigeren/herschrijven: kunnen we representatieve voorbeelden van de input ontvangen, briefings en waar relevant opdrachten uit de publicatietool?	Van de volgende producten zijn voorbeelden van input toegevoegd op www.zakendoenmetbzk.nl : <i>Direct mail - Samenvatting EU-vacature - Nieuwsbrief & Nieuwsberichten website - internettekst - maatwerk & printadvertentie maatwerk - Advertorial. Voor internettekst regulier en clusteradvertentie regulier</i> verwijzen wij naar de briefing bij Case 1. De volgende producten zijn maatwerkproducten waar input en output nogal divers zijn: <i>Brochures t.b.v. corporate communicatie - Flyers - Website redigeren - Drukwerk redigeren en schrijven</i> . Hiervoor hoeft u geen urenopgave te doen in het prijsformulier en kunt u volstaan met een uurtarief (dat in lijn ligt met de andere uurtarieven). Hiervoor zullen onder de raamovereenkomst te zijner tijd specifieke prijsopgaven worden gevraagd.
5	Bijlage 12: Product specificaties	diverse producten	Bij diverse producten wordt gesproken over 3 correctierondes. Kan worden aangegeven wat de aard/ingrijpendheid van deze correctierondes is?	De correctierondes kunnen bestaan uit: volledig overdoen; hier en daar aanscherpen met (nieuwe) relevante informatie of de 'puntjes op de I zetten'.
6	Bijlage 12: Product specificaties	deel 1, 2 en 3	Gelden de voorbeelden als representatief?	Ja.
7	Beschrijvend document	Bijlage 6	Klopt het dat er 1 prijs moet worden afgegeven voor reguliere internetteksten, ongeacht of deze moeten worden geschreven, herschreven of geredigeerd?	Ja. In de praktijk is het hierbij moeilijk om een onderscheid te maken in de hoeveelheid werk en het EC AMC berekent aan de interne klant ook 1 tarief.
8	Beschrijvend document	Bijlage 15, case 2	Bij casebeschrijving 2 wordt verwezen naar de bestaande factsheets van de ministeries van EZ en LNV. Is het juist dat deze bijlagen ontbreken?	Deze ontbreken inderdaad. De betreffende factsheets worden als PDF opgenomen bij de overige documenten op www.zakendoenmetbzk.nl .

9	Beschrijvend document	Checklist, paragraaf 6	Volgens de checklist moet er twee maal een formulier prijsstelling worden bijgevoegd (nummer 7 en 10). Kunt u dat toelichten?	Nummer 10 verwijst naar het feit dat u het excel document: 'Prijsopgave Europese aanbesteding tekstbureau' ingevuld dient aan te leveren. Nummer 7 verwijst ernaar dat u bijlage 6 moet ondertekenen voor het toevoegen van het formulier prijsstelling.
10	Beschrijvend document	3.3.4 Systeem van beoordeling vragen	<i>Het voorbeeld van de beoordeling, pagina 20 bovenaan: "Het aantal punten...t/m...voor vraag 2." komt niet overeen met de beschrijving van de beoordeling eerder in de paragraaf.</i>	Hoewel rekenkundig de uitkomst gelijk is, strookt het voorbeeld niet met de beschrijving. Het voorbeeld had als volgt moeten luiden: Voor vraag 2 zijn in totaal maximaal 13 punten te behalen. Inschrijver krijgt voor vraag 2 van de vijf beoordelaars respectievelijk 8-8-6-6 en 8 als rapportcijfer Dit zijn respectievelijk 10,4 - 10,4 - 7,8 - 7,8 en 10,4 punten. Gemiddeld is dit $46,8/5 = 9,36$ punten.
11	Bijlage 12: Product specificaties	Deel 1	<i>De voorbeelden bij het bedrijfsprofiel rijksoverheid ontbreken.</i>	De betreffende bedrijfsprofielen worden als PDF opgenomen bij de overige documenten op www.zakendoenmetbzk.nl .

Voorbeeld van briefing voor advertorial, inclusief testimonials

In de testimonials in ieder geval de volgende onderdelen beschrijven:

- wat is de inhoud van het werk?
- wat zijn de behaalde resultaten?
- hoe is de beleving van de medewerker?
- wat zijn de ontwikkelingen in het vakgebied?

Wat betreft het algemene deel.

Wij denken dat het goed is om het algemene deel in tweeën te splitsen. Het eerste deel over de organisatie algemeen en het tweede deel gericht op de nautische functies.

Deel 2:

- de relevante ontwikkelingen voor de vaarweggebruikers dienen te worden belicht
- wat gebeurt er bij RWS om dat te bereiken
- wat zijn de successen.

De toon van de advertorial dient niet saai te zijn, maar ook niet te popie-jopie, realistisch.

Opdracht

Zou jij tijd hebben om een samenvatting te schrijven van het publicatieblad dat morgen uitkomt? Het gaat om een bericht over het concours voor jurist-vertalers.

Voor op de website mag dit best uitgebreid zijn, zie bijvoorbeeld ook ons eerdere bericht over tolken (<http://werkenbijdeeu.nl/blog/werk/meld-je-nu-aan-voor-het-concours-voor-tolken/>). Voor **de nieuwsbrief** willen we iets korters; een kernachtige alinea met de belangrijkste info. We linken dan door naar het uitgebreidere bericht op de site.

Nieuwsbrief

Berichten in de nieuwsbrief staan in de regel ook op de website van WerkenbijdeEU. Meestal in een kortere versie en met een verwijzing naar de site.

Briefing voor direct mail of direct e-mail

Een briefing kan bestaan uit een briefing voor een vacaturetekst, zoals de informatie hieronder, maar ook uit een al herschreven internettekst. In het eerste geval bevat de opdracht, naast het schrijven van een e-mailtekst, vaak ook de opdrachten voor de advertentieteksten.

Daarbij gelden er soms specifieke wensen van EC AMC of de klant en eventueel technische specificaties, zoals het maximum aantal woorden.

Vacaturenaam	Coördinator bodediensten & flexpool
Aantal vacatures	1
Standplaats	Zwolle
Regio(s)	Overijssel
Organisatiernaam	LNV
Organisatieomschrijving	<p>Landbouw, Natuur en Voedselkwaliteit. Drie woorden die staan voor een veelzijdig ministerie. Landbouw: van oudsher een belangrijke pijler voor de voedselvoorziening én de handelsbalans. Natuur: van de aanleg ervan tot behoud en beheer: voor rust, diversiteit in flora en fauna, schoonheid en recreatie. Voedselkwaliteit: voor veilige en gezonde producten, van uitgangsmateriaal tot eindproduct. Dienst Landelijk Gebied (DLG) realiseert groene plannen voor 16 miljoen Nederlanders! Bij het inrichten van groene gebieden voor recreatie, natuur, water of landbouw, vertaalt DLG abstract beleid naar uitvoering in concrete projecten. Kerntaken zijn: inrichting, gronden verwerven en overdragen, geld- en subsidiestromen bundelen en advisering. DLG werkt met name in opdracht van het ministerie van LNV, de provincies en andere overheden.</p>
Afdelingsnaam	Afdeling Facilitaire Dienstverlening
Afdelingsomschrijving	<p>De afdeling Facilitaire Dienstverlening vormt het facilitaire hart van DLG Zwolle. De afdeling Facilitaire Dienstverlening bestaat uit de clusters, Huisvesting, Logistiek, Services en de afdelingen bibliotheek, archief en inkoop. Het cluster Services bestaat uit de afdelingen beveiliging, gerechtsbodes en flexpool.</p>
Functieomschrijving	<p>Als coördinator bodediensten en flexpool bent u verantwoordelijk voor de dagelijkse resultaten van de bodedienst (20 personen), de planning (1 persoon) en de flexpool (6 personen). U geeft leiding aan de medewerkers, stuurt op de kwaliteit van de dienstverlening en geeft sturing aan interne verbetertrajecten. De bodedienst fungeert als gastheer (en gastvrouw) voor de bezoekers aan het ministerie en als ondersteuning voor de rechtelijke macht. U bent verantwoordelijk voor de planning waarbij u wordt ondersteund door een planner bodedienst. Deze plant de vergaderzalen en onderhoudt contacten met de voorbereiding. De flexpool fungeert als een intern uitzendbureau voor zes facilitaire diensten.</p>

Leiding/coördinatie: Als coördinator geeft u sturing en inhoud aan de taken van de bodedienst en bent u verantwoordelijk voor organisatie, planning en voortgang van de werkzaamheden, coachen van medewerkers en het voeren van functioneringsgesprekken. Tevens draagt u voor managementrapportages.

Coördinatie zalen: U coördineert de zalenplanning, de toedeling van passende zalen en kamers op aangeven van de klant en de informatievoorziening aan de klant, de informatiebalie en de gerechtsbodes.

Adviezen: U signaleert problemen en ontwikkelingen die de resultaten van de facilitaire bedrijfsvoering beïnvloeden en voert benodigde acties hiertoe uit.

Projecten: Projecten die in het werkgebied van de bodedienst plaatsvinden behoren ook tot uw werkgebied.

Functie-eisen

U heeft een HBO-opleiding die passend is bij deze functie, zoals facilitymanagement. U bent klant- en resultaatgericht, kunt goed samenwerken en toont initiatief. U heeft een flexibele instelling, bent gedisciplineerd en zorgvuldig.

Salarisschaal

11

Salarisomschrijving

Brutomaandsalaris bedraagt maximaal € 4.294,- bij een 36-urige werkweek.

Dienstverband

Vaste aanstelling (eventueel met een proeftijd)

Aantal uren per week

36

Functietype(s)

Uitvoerend / Ondersteunend

Vakgebied(en)

Natuur/nilieue

Werk- denkniveau(s)

HBO/academisch

Aantrekkelijk

Beleefdheidsvorm

je



Rijksoverheid

Werk aan je eigen toekomst... ... en aan die van miljoenen anderen

Het Rijk als werkgever

Werk je bij het Rijk, dan werk je aan zaken die iedereen raken. Daarbij gaat het om een veelheid aan onderwerpen: gezond voedsel, mobiliteit, de inrichting van het land en de ruimte die de natuur of landbouw krijgt en de openbare veiligheid. Maar ook om onderwerpen die in een breder perspectief moeten worden gezien: klimaatverandering of bijdragen aan vrede en veiligheid in andere delen van de wereld. Het is het Rijk dat uiteindelijk voor deze taken en opdrachten verantwoordelijk is.

Het werk laat daardoor een grote diversiteit zien en dat geldt ook voor de mensen die er werken. Jong, oud, mbo-niveau, academisch geschoold, man, vrouw. Economen, juristen, gevangenisbewaarders, secretaresses, onderzoekers, technici, financieel medewerkers. Maar ook veeartsen, biologen, predikanten en psychiaters. Iedereen draagt met zijn of haar kennis en vaardigheden een steentje bij aan het functioneren van Nederland en soms ook daarbuiten. Dat betekent dat er interessant en belangrijk werk te doen is. Maar het betekent ook dat er een enorm divers aanbod is aan functies. Het Rijk bestaat uit een groot aantal organisaties: dertien ministeries in Den Haag en een groot aantal

uitvoeringsinstellingen die overal in het land zitten: van Den Helder tot Maastricht, van Delfzijl tot Vlissingen. Denk daarbij aan de eenheden van de Belastingdienst, de diensten van Rijkswaterstaat of de penitentiaire instellingen (gevangnissen) van Justitie. Maar ook kleinere diensten op het gebied van economische stimulering, gebiedsbeheer of voorlichting aan de burgers.

Kortom, bij het Rijk kun je alle kanten op en weet je waarvoor je het doet. Maar het Rijk heeft als werkgever nog meer te bieden. Goede arbeidsvoorwaarden, zowel als het gaat om salaris als om secundaire arbeidsvoorwaarden. Vergoedingen voor woon-werkverkeer, het combineren van werk en privé, parttime werken of een opleiding of studie volgen. Onderwerpen die het Rijk belangrijk vindt en die goed geregeld zijn.

Bij het Rijk werk je aan je eigen toekomst... en aan die van miljoenen anderen. Maak kennis met het Rijk en ontdek zelf wat het Rijk jou te bieden heeft!

Werken bij het Rijk. Als je verder denkt

www.werkenbijhetrijk.nl

Ministerie van Economische Zaken



In een open wereldeconomie werkt het ministerie van Economische Zaken (EZ) aan een welvarend, duurzaam en ondernemend Nederland.

Met deze missie geeft het ministerie uitdrukking aan de ambities van het kabinet. EZ werkt eraan dat bedrijven meer ruimte krijgen om te ondernemen en te vernieuwen en consumenten sterker staan en hun recht kunnen laten gelden. Ook draagt het EZ-beleid eraan bij dat onze energie schoon en zeker is en onze telecommunicatie veilig en betrouwbaar.

EZ bestaat uit een kerndepartement en twaalf verschillende diensten. Het kerndepartement is verantwoordelijk voor het beleid over onderwerpen als innovatie, ondernemerschap, buitenlandse economische betrekkingen, energie, telecom en post. De afzonderlijke diensten leveren gegevens en analyses voor beleidsontwikkeling, voeren het beleid uit en houden toezicht.

Hoe brengen we deze missie dichterbij?

- meer innovatie – Nederland kent talloze bedrijven. Om ook in de toekomst te kunnen blijven concurreren, moeten de bedrijven innoveren. EZ stimuleert bedrijven om continu te vernieuwen, vooral op de terreinen waar Nederland kan uitblinken.
- voldoende energie – Energie is onmisbaar in ons dagelijks leven. We vinden het vanzelfsprekend dat energie er altijd is. Toch wordt het steeds moeilijker om in onze energiebehoefte te voorzien. EZ werkt samen met andere organisaties, burgers en bedrijven aan een duurzame, betaalbare en betrouwbare energievoorziening.
- ruimte voor ondernemers – De startende en snel groeiende ondernemers van nu hebben de bedrijven van de toekomst. EZ zorgt voor een zo aantrekkelijk en stimulerend mogelijk klimaat voor ondernemers.
- sterke consument – Een sterke positie van consumenten ten opzichte van leveranciers is belangrijk. EZ zorgt voor goede voorlichting over rechten en plichten. Ook houdt EZ extra toezicht op agressieve en misleidende acties.
- betrouwbare telecom – De wereld ligt binnen handbereik. Via onze telefoon en via internet kunnen we gemakkelijk met elkaar communiceren, waar we ons ook bevinden. Dat maakt het leven gemakkelijk voor de consument en ondernemer. EZ zet zich in de telecommunicatie en ICT te verbeteren.
- sterke economie – De economische wind zit op het ogenblik tegen. De wereldhandel stagneert door de kredietcrisis. Toch moeten we onze economie ook bij tegenwind sterk houden. EZ zet zich in door maatregelen te nemen die op korte termijn verstandig zijn en op lange termijn de concurrentiepositie van Nederland versterken.

Een veelzijdige en moderne werkgever

EZ wil een uitdagende werkomgeving bieden. We werken in wisselende projectteams waarin mensen met verschillende expertise en kwaliteiten samenwerken. Zo kun je snel kennismaken met uiteenlopende vraagstukken. Actuele kwesties die snel moeten worden opgelost. Maar ook structurele 'problemen'. Daarbij is het jouw taak om beleid te formuleren. Besluitvorming te ondersteunen. Politici te adviseren. Activiteiten te initiëren en te coördineren. En voorstellen uit te werken. Dat het daarbij vaak om zeer uiteenlopende visies en belangen gaat, zorgt voor extra uitdagingen en doet een zwaar beroep op je creativiteit en onderhandelingsvermogen. EZ is ook een veelzijdige en moderne werkgever. Als medewerker krijg je snel verantwoordelijkheid en er wordt veel aandacht geschonken aan je persoonlijke ontwikkeling.

Kansen voor ondernemende academici

Niet alleen ons werkterrein en onze organisatie zijn uitzonderlijk breed, we zoeken ook een breed scala aan academici. Om bij EZ te werken is belangstelling voor economische vraagstukken een eerste voorwaarde. En een pragmatische instelling. Verder draait het om een 'open mind'. Die combinatie creëert nieuwe mogelijkheden. Voor ondernemend Nederland. En ook voor jezelf.

Voor wie meer wil weten

Ben je academicus met een economische achtergrond of belangstelling? En spreekt een beleidsfunctie binnen een dynamische, politieke omgeving je aan? Kijk dan voor meer informatie en actuele vacatures op www.ez.nl.





Rijksoverheid

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Ministerie van Landbouw, Natuur en Voedselkwaliteit



Leven van het land, geven om natuur

Het ministerie van Landbouw, Natuur en Voedselkwaliteit zoekt mensen die willen meewerken aan een groene economie. Aan een duurzame en concurrerende agrarische sector die internationaal sterk staat. Aan een prettige leefomgeving voor stedelingen en plattelanders. En aan veilig en verantwoord voedsel.

Landbouw, Natuur en Voedselkwaliteit (LNV). Deze drie woorden staan voor een veelzijdig ministerie. Want LNV zet zich in voor een groene economie waarin mens en natuur ieder hun rol hebben. Voor een aantrekkelijke leefomgeving én voor een verantwoord en veilig voedselpakket. Dit alles met aandacht voor het milieu en voor de gezondheid en het welzijn van dieren. Daarbij betrekken we burgers, ondernemers, maatschappelijke organisaties en bestuurders.

Groene economie

Bij LNV werk je aan een economie die zich richt op behoud van de sterke positie van de Nederlandse land- en tuinbouw, binnen onze grenzen en daarbuiten. Waarbij duurzame productiemethoden een belangrijke rol spelen, met het oog op natuur en landschap, milieu en dierenwelzijn.

We doen dat door vernieuwing te stimuleren. En door financiële ondersteuning te bieden, richting te geven, regels te stellen en toezicht te houden.

Groene leefomgeving

Bij LNV werk je aan een gezonde en groene leefomgeving. Een leefomgeving waarin waardevolle natuurgebieden worden behouden, met gevarieerde en toegankelijke landschappen. Met ruimte voor recreatie en met groen in de steden.

Verantwoord en veilig voedsel

Bij LNV werk je aan voedsel dat verantwoord en veilig is geproduceerd, met aandacht voor het welzijn en de gezondheid van dieren.

Balans

Het platteland levert ons voedsel. Het is ook natuur en landschap en de basis van een groene economie. En het is de plek waar mensen bij uitstek recreëren. Die verschillende functies vragen om keuzes. Bij LNV werk je dagelijks aan dilemma's zoals de balans tussen economische groei en natuur, tussen consumptiegedrag en dierenwelzijn, tussen nationale wensen en internationale kansen. Daarom is LNV voortdurend in gesprek met de samenleving en wil LNV mét die samenleving dilemma's verkennen. LNV: samen werken aan het evenwicht tussen een groene economie, een prettige leefomgeving en veilig en verantwoord voedsel.

Contact

Wil je meer weten over de organisatie, kijk dan op www.minlnv.nl. Als je vragen hebt, kun je contact opnemen met het ministerie van Landbouw, Natuur en Voedselkwaliteit, Postbus 20401, 2500 EK Den Haag. Tel.: 070 - 378 52 41. Fax: 070 - 378 61 50.

Contactpersoon

Mevrouw S.M. Jansons-Horde

Voor meer informatie over werken bij het Rijk en vacatures bij heel het Rijk, kijk op www.werkenbijhetrijk.nl.



Informatie voor casus 3

Informatie over de ICT-organisaties bij de Rijksoverheid kunt u vinden via de volgende links.

- http://www.werkenbijhetrijk.nl/wat-is-het-rijk/beroepsgroepen/?adm_pin=04070
- <http://www.logius.nl>
- <http://www.belastingdienst.nl/organisatie/belastingdienst/belastingdienst-17.html>

Van: Postbus Trafficamc [Trafficmanager@minbzk.nl]
Verzonden: donderdag 14 oktober 2010 14:52
Aan: Postbus Trafficamc
Onderwerp: FW: Aanvraag Maatwerkadvertentie

Maatwerkadvertentie

Geachte heer/mevrouw,
Er is een maatwerkadvertentie aangevraagd voor de onderstaande vacature.

Contactpersoon

Onderstaande persoon ontvangt het verzoek tot beoordeling van de advertentie:

Naam

E-mailadres

Telefoonnummer

Onderstaande persoon ontvangt een kopie van het verzoek tot beoordeling van de advertentie:

Naam

E-mailadres

Telefoonnummer

Factuur informatie

Debiteurnummer

102952

Facturatiekenmerk

Organisatiename

min. van Binnenlandse Zaken en
Koninkrijksrelaties

t.a.v. afdelings- of
directienaam

FA/DCB/FEZ

Factuur- of postadres

Postbus 20011

Postcode

2500 EA

Plaats

's-Gravenhage

E-mailadres

Aanvullende briefings informatie

Aanvullende wensen en opmerkingen.

Welke moeilijkheden zijn er te verwachten bij de werving? *geen*

Zijn er bezwaren voor het in een cluster plaatsen van de vacature? *nee*

Vacature

TICCnummer: BZK100175

Directeur Kabinet van de Gouverneur van Sint Maarten

Kabinet vd Gouverneur van Sint Maarten (Nederlandse Antillen, Sint Maarten)

Vacaturenummer: DCB/DKAGSXM/2010/1 - **Sluitingsdatum:** 07/07/2010

Aantal vacatures: 1

Functie-omschrijving

De directeur treedt op als eerste adviseur van de Gouverneur en is verantwoordelijk voor de algehele leiding van het Kabinet van de Gouverneur, zowel in diens hoedanigheid van koninkrijksorgaan, als in diens hoedanigheid van vertegenwoordiger van de Koning als hoofd van de Regering van Sint Maarten.

De directeur:

- adviseert de Gouverneur gevraagd en ongevraagd over zeer uiteenlopende strategische, beleids- en juridische vraagstukken;
- ondersteunt de Gouverneur bij het voeren van overleg met binnen- en buitenlandse autoriteiten, politici, vertegenwoordigers van instellingen, topambtenaren en representanten uit het maatschappelijke leven over onderwerpen die bestuurlijk en/of politiek van belang zijn;
- is woordvoerder van de Gouverneur in zijn contacten met de media;
- vergezelt de Gouverneur bij werkbezoeken en bezoeken in binnen- en buitenland en bereidt deze bezoeken voor en draagt zorg voor de uitwerking ervan;
- draagt de zorg voor alle personele aangelegenheden van het Kabinet.

Relaties: onder meer met Curacao, Aruba, kabinetten van de Gouverneur van Curacao en van Aruba en met Nederlandse departementen (Binnenlandse Zaken en Koninkrijksrelaties, Justitie, Buitenlandse Zaken) en uitvoeringsorganisaties.

De dubbele positie van de Gouverneur als landsorgaan en koninkrijksorgaan kan soms leiden tot belangentegenstellingen. Het is de taak van de directeur om in de advisering rekening te houden met de verschillende belangen.

Inhoudelijk legt de directeur van het Kabinet van de Gouverneur van Sint Maarten verantwoording af aan de Gouverneur van Sint Maarten. De directeur rapporteert beheersmatig aan de Secretaris-generaal van BZK.

Functie-eisen

Competenties

- Bestuurssensitiviteit
- Netwerkvaardigheid
- Analytisch vermogen
- Oordeelsvorming
- Omgevingsbewustzijn

- Interpersoonlijke sensitiviteit
- Integriteit

Functie-eisen

- Academisch werk- en denkniveau

Jurist met goede kennis van staats- en bestuursrecht en internationale regelgeving

- Ruime managementervaring
- Ruime ervaring in complexe politiek-bestuurlijke omgeving
- Gevoel voor interculturele relaties, bij voorkeur in het Caribisch gebied
- Strategisch inzicht
- Het vermogen zich aan te passen aan wisselende omgevingen en culturen
- Flexibel, tactvol en diplomatiek
- Ervaring in het omgaan met de media
- Goede beheersing van de Engelse taal en bij voorkeur kennis van het Papiamentu of bereidheid de taal te leren.

Als directeur van het Kabinet dient betrokkene zich bewust te zijn van de gewoonten en culturele achtergronden van de lokale bevolking. Hij/zij dient de samenwerking met diverse betrokkenen in een culturele context te kunnen plaatsen. Van belang is relaties op te bouwen, ook in kringen die kritisch tegenover Nederland kunnen staan, en tegelijkertijd afstand te kunnen bewaren die past bij de rol van de eerste adviseur van de Gouverneur.

Werk-/denkniveau

Master/doctoraal

Arbeidsvoorwaarden

Minimum salaris: € 4200 bruto per maand

Maximum salaris: € 6138 bruto per maand

Indicatie: Het genoemde salaris is gebaseerd op een volledige werkweek.

Dienstverband: Tijdelijke aanstelling voor de duur van project / traject / werkzaamheden

Contractduur: 3 jaar

Maximaal aantal uren per week: 40

Overige arbeidsvoorwaarden:

Geworven wordt voor een periode van 3 jaar met een optionele verlenging van 1 jaar, de standplaats is Sint Maarten. Uitzending naar Sint Maarten conform de BZK

mogelijkheden.

Beoogde startdatum werkzaamheden: 1 oktober 2010.

Organisatie

Kabinet vd Gouverneur van Sint Maarten

In oktober 2005 is een Hoofdlijnenakkoord gesloten tussen Nederland, het land Nederlandse Antillen, Curaçao, Sint Maarten, Bonaire, Sint Eustatius en Saba. Besloten werd om gezamenlijk een proces van staatkundige hervorming te starten dat zou kunnen leiden tot het opheffen van het land de Nederlandse Antillen. In november 2006 is vervolgens overeengekomen dat de beoogde status van Curaçao en Sint Maarten die van land binnen het Koninkrijk is. Zoals thans ook het geval is in Aruba, zal de regering van het Koninkrijk in de nieuwe landen worden vertegenwoordigd door de Gouverneur van Curaçao respectievelijk de Gouverneur van Sint Maarten. Beide Gouverneurs zullen in ieder geval op 10 oktober 2010 in functie moeten zijn.

Om aan zijn verplichtingen te kunnen voldoen, wordt de Gouverneur bijgestaan door het Kabinet van de Gouverneur. Het Kabinet van de Gouverneur van Sint Maarten wordt momenteel opgebouwd door een kwartiermaker, zodat het kabinet de Gouverneur bij aanvang van zijn werkzaamheden kan ondersteunen.

Afdeling

Kabinet vd Gouverneur van Sint Maarten

Het nieuwe Kabinet van de Gouverneur van Sint Maarten heeft tot taak:

- Het ondersteunen van de Gouverneur in zijn hoedanigheid van vertegenwoordiger van de Koning als hoofd van de regering van Sint Maarten respectievelijk in zijn hoedanigheid van vertegenwoordiger van de regering van het Koninkrijk;
- Het behandelen van consulaire aangelegenheden, alsmede het verzorgen van het berichtenverkeer met het ministerie van Buitenlandse Zaken;
- Het Kabinet toetst regelgeving, beleidsontwikkelingen en in bepaalde gevallen ook de uitvoering op landsniveau aan het hoger kader (recht- en doelmatigheid, behoorlijk bestuur, belangen van het Koninkrijk);
- Het Kabinet informeert zich ten behoeve van de Gouverneur over maatschappelijke en politieke ontwikkelingen in het Koninkrijk, analyseert deze en bereidt gevraagd en ongevraagd adviezen aan de Gouverneur voor betreffende Koninkrijks- en Landsaangelegenheden;
- Het onderhouden van contacten met andere organen van de overheid, zowel binnen als buiten het Koninkrijk, alsmede de ondersteuning van de Gouverneur met betrekking tot ontvangsten, bezoeken en overige toegang tot de Gouverneur;
- Het behandelen van aan de Gouverneur gerichte adressen en verzoekschriften.

Evenals het Kabinet van de Gouverneur van Aruba en het toekomstige Kabinet van Curacao wordt het Kabinet van de Gouverneur van Sint Maarten als zelfstandige eenheid binnen de rijksdienst geplaatst. Het Kabinet behoort niet tot een departement en zal als zodanig worden ondergebracht in Hoofdstuk IIB van de rijksbegroting, waarover de Minister van Binnenlandse Zaken en Koninkrijksrelaties het beheer voert. Voor de beheersrelatie kan het Kabinet ondersteuning genieten van dit departement. Deze

van de Gouverneur van de Nederlandse Antillen nader vormgegeven in het Beheersbesluit KABGNA/KABGA 1998. In de loop van 2010 zal de reikwijdte van dit besluit worden uitgebreid met het Kabinet van de Gouverneur van Sint Maarten en het Kabinet van de Gouverneur van Curaçao en vindt er een update van het besluit plaats.

Standplaats

Nederlandse Antillen, Sint Maarten

Meer informatie

rijks

Meer informatie over de vacature:

Meer informatie over de sollicitatieprocedure:

donderdag 17 juni 2010, 11:58:12

Deze e-mail is automatisch verzonden door TICC, u kunt hier niet op antwoorden

Annuleren

Indien u deze aanvraag wilt annuleren, dient de status van het onderdeel 'Maatwerkadvertentie' in ID-Manager op 'Geannuleerd' te worden gezet. De vacature-invoerder kan anders geen printmedia meer toevoegen.



V

(Adviezen)

BESTUURLIJKE PROCEDURES

EUROPEES BUREAU VOOR PERSONEELSSELECTIE (EPSO)

AANKONDIGING VAN ALGEMEEN VERGELIJKEND ONDERZOEK EPSO/AD/177/10 —
ADMINISTRATEURS (AD 5)

(2010/C 64 A/01)

Belangstelling voor een loopbaan bij de instellingen?

Beantwoordt uw profiel aan onze criteria?

Schrijf u in.

Grijp alle kansen om te slagen.

Het Europees Bureau voor personeelsselectie (EPSO) organiseert toelatingstoetsen en een algemeen vergelijkend onderzoek op basis van tests voor de vorming van een reserve voor de aanwerving van administrateurs (*).

EPSO/AD/177/10 — ADMINISTRATEURS (AD 5)

op de volgende vakgebieden:

1. EUROPEES OPENBAAR BESTUUR
2. RECHT
3. ECONOMIE
4. BOEKHOUDKUNDIGE CONTROLE
5. INFORMATIE- EN COMMUNICATIETECHNOLOGIE (ICT)

Dit algemeen vergelijkend onderzoek heeft als doel reservelijsten vast te stellen om te kunnen voorzien in vacatures bij de instellingen van de Europese Unie.

Gelieve, vóór u uw sollicitatie indient, aandachtig de leidraad te lezen die in het Publicatieblad C 57 A van 9 maart 2010 en op de website van EPSO bekendgemaakt is.

Deze leidraad vormt een integrerend onderdeel van de aankondiging van algemeen vergelijkend onderzoek en biedt inzicht in de procedurele regels en de inschrijvingsvoorschriften.

(*) Elke verwijzing in deze aankondiging naar een persoon van het mannelijke geslacht slaat tevens op personen van het vrouwelijke geslacht.

INHOUDSOPGAVE

- I. ALGEMENE INFORMATIE
- II. AARD VAN DE FUNCTIES
- III. TOELATINGSVOORWAARDEN
- IV. TOELATINGSTOETSEN
- V. ALGEMEEN VERGELIJKEND ONDERZOEK
- VI. RESERVELIJSTEN
- VII. INSTRUCTIES VOOR HET INDIENEN VAN EEN SOLLICITATIE

I. ALGEMENE INFORMATIE

1. Aantal geslaagde kandidaten per vakgebied	1. = 105 2. = 43 3. = 39 4. = 64 5. = 72
2. Opmerkingen	U kunt zich slechts voor een van de vijf vakgebieden inschrijven. Bij uw elektronische inschrijving moet u een keuze maken. Deze keuze kan niet meer gewijzigd worden nadat u uw sollicitatie elektronisch heeft bevestigd en ingediend.

II. AARD VAN DE FUNCTIES

AD 5 is de rang waarin academici een loopbaan als administrateur bij de Europese instellingen beginnen. Er zijn in de instellingen drie soorten taken die administrateurs die in deze rang worden aangeworven, onder toezicht kunnen verrichten: beleidsontwikkeling, operationele uitvoering en middelenbeheer. We zijn vooral op zoek naar kandidaten die kunnen doorgroeien.

Bijgaand zijn de verschillende vakgebieden in detail beschreven.

Het algemene profiel waarnaar de instellingen op zoek zijn, wordt beschreven in punt 1.2 van de leidraad voor algemene vergelijkende onderzoeken.

III. TOELATINGSVOORWAARDEN

Op de uiterste datum voor de elektronische inschrijving moet u voldoen aan de volgende algemene en specifieke voorwaarden:

1. Algemene voorwaarden

- Onderdaan zijn van een van de lidstaten van de Europese Unie.
- Uw rechten als staatsburger bezitten.
- Voldaan hebben aan de verplichtingen die voortvloeien uit de wettelijke voorschriften inzake de militaire dienstplicht.
- In zedelijk opzicht de waarborgen bieden die voor de uitoefening van de beoogde functie vereist zijn.

2. Specifieke voorwaarden

2.1.	Diploma: zie bijlage
2.2.	Beroepservaring Er wordt geen beroepservaring gevraagd.

2.3.	<p>Talenkennis</p> <p>De officiële talen van de Europese Unie zijn de volgende:</p> <table border="0"> <tr> <td>BG (Bulgaars)</td> <td>FI (Fins)</td> <td>NL (Nederlands)</td> </tr> <tr> <td>CS (Tsjechisch)</td> <td>FR (Frans)</td> <td>PL (Pools)</td> </tr> <tr> <td>DA (Deens)</td> <td>GA (Iers)</td> <td>PT (Portugees)</td> </tr> <tr> <td>DE (Duits)</td> <td>HU (Hongaars)</td> <td>RO (Roemeens)</td> </tr> <tr> <td>EL (Grieks)</td> <td>IT (Italiaans)</td> <td>SK (Slowaaks)</td> </tr> <tr> <td>EN (Engels)</td> <td>LT (Litouws)</td> <td>SL (Sloveens)</td> </tr> <tr> <td>ES (Spaans)</td> <td>LV (Lets)</td> <td>SV (Zweeds)</td> </tr> <tr> <td>ET (Ests)</td> <td>MT (Maltees)</td> <td></td> </tr> </table>	BG (Bulgaars)	FI (Fins)	NL (Nederlands)	CS (Tsjechisch)	FR (Frans)	PL (Pools)	DA (Deens)	GA (Iers)	PT (Portugees)	DE (Duits)	HU (Hongaars)	RO (Roemeens)	EL (Grieks)	IT (Italiaans)	SK (Slowaaks)	EN (Engels)	LT (Litouws)	SL (Sloveens)	ES (Spaans)	LV (Lets)	SV (Zweeds)	ET (Ests)	MT (Maltees)	
BG (Bulgaars)	FI (Fins)	NL (Nederlands)																							
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ES (Spaans)	LV (Lets)	SV (Zweeds)																							
ET (Ests)	MT (Maltees)																								
a) Taal 1	<p>Hoofdtaal:</p> <p>grondige kennis van een van de officiële talen van de Europese Unie</p>																								
en																									
b) Taal 2	<p>Tweede taal (een andere taal dan taal 1):</p> <p>behoorlijke kennis van het Duits, het Engels of het Frans</p>																								

IV. TOELATINGSTOETSEN

1. U wordt voor de toetsen uitgenodigd	indien u bij de elektronische inschrijving verklaard heeft dat u voldoet aan de algemene en specifieke voorwaarden van titel III.	
2. Aard van de toetsen en scores	Reeks toetsen met meerkeuzevragen ter beoordeling van uw algemene geschiktheid en vaardigheden wat betreft:	
Toets a)	verbaal redeneervermogen	score: 0 tot 20 punten vereist minimum: 10 punten
Toets b)	numeriek redeneervermogen	score: 0 tot 10 punten
Toets c)	abstract redeneervermogen	score: 0 tot 10 punten
		Voor de toetsen b) en c) tezamen is een minimum van 10 punten vereist
3. Taal van de toetsen	Taal 2 (Duits, Engels of Frans)	
4. Situatiebeoordelingstoets	Reeks meerkeuzevragen om uw situatiebeoordelingsvermogen te toetsen	Het resultaat van deze toets wordt voor de kandidaten die tot het assessment worden toegelaten, uitsluitend bij wijze van deskundigenadvies en technische bijdrage ten behoeve van de besluitvorming aan de jury medegedeeld.
5. Taal van de toets	Taal 2 (Duits, Engels of Frans)	

V. ALGEMEEN VERGELIJKEND ONDERZOEK

<p>1. U wordt tot het assessment toegelaten (*)</p>	<p>indien u ⁽¹⁾ behoort tot de kandidaten die de beste scores en de vereiste minima hebben behaald voor de toelatingstoetsen ⁽²⁾ en indien u blijkens uw verklaringen bij de elektronische inschrijving voldoet aan de algemene en specifieke voorwaarden van titel III.</p> <p>(*) De toelating zal worden bevestigd onder voorbehoud van latere controle van de bewijsstukken die bij uw dossier zijn gevoegd. De bewijsstukken van de kandidaten die aan de toelatingsvoorwaarden voldoen en die de beste scores hebben behaald voor het assessment, zullen worden onderzocht in afnemende volgorde volgens het aantal behaalde punten, totdat het aantal geslaagde kandidaten dat in deze aankondiging van algemeen vergelijkend onderzoek is vermeld, bereikt is.</p> <p>De bewijsstukken van de kandidaten die buiten dit quotum vallen, zullen niet worden onderzocht.</p>
<p>2. Assessment</p>	<p>U wordt uitgenodigd om deel te nemen aan een assessment dat doorgaans in Brussel plaatsvindt en een dag duurt. U zult worden beoordeeld op uw specifieke vaardigheden op het door u gekozen vakgebied en op de volgende algemene vaardigheden:</p> <ul style="list-style-type: none"> — Problemen analyseren en oplossen — Communiceren — Kwaliteits- en resultaatgericht werken — Leren en zich blijven ontwikkelen — Prioriteiten stellen en organiseren — Doorzetten — Samenwerken — Leiding geven <p>In punt 1.2 van de leidraad voor algemene vergelijkende onderzoeken worden deze vaardigheden in detail beschreven.</p> <p>De vaardigheden worden getest door middel van volgende onderdelen:</p> <ol style="list-style-type: none"> a) een casestudy op het gekozen vakgebied b) een groepsoefening c) een mondelinge presentatie d) een gestructureerd interview
<p>3. Talen van het assessment</p>	<p>Taal 2 (Duits, Engels of Frans)</p> <p>Bij de casestudy (onderdeel a)) zal ook de kennis van uw hoofdtal (taal 1) worden onderzocht.</p>
<p>4. Score</p>	<p>0 tot 20 punten voor uw specifieke vaardigheden op het vakgebied Vereist minimum: 10 punten</p> <p>0 tot 10 punten voor elk van de algemene vaardigheden Vereist minimum:</p> <ul style="list-style-type: none"> — 3 punten voor elke vaardigheid en — 50 punten op 80 voor de acht algemene vaardigheden tezamen

⁽¹⁾ Wanneer de laatste plaats door verschillende kandidaten met dezelfde score wordt gedeeld, worden al deze kandidaten voor het assessment uitgenodigd.

⁽²⁾ Er worden ongeveer driemaal zoveel kandidaten tot het assessment toegelaten als er volgens deze aankondiging van algemeen vergelijkend onderzoek zullen slagen. Het precieze aantal zal op de website van EPSO worden bekendgemaakt (www.eu-careers.eu).

VI. RESERVELIJSTEN

1. Inschrijving op de reservelijsten	Indien u tot de kandidaten behoort die de vereiste minima en de beste scores hebben behaald voor alle onderdelen van het assessment tezamen ⁽³⁾ (zie het aantal geslaagde kandidaten, titel I, punt 1) en indien uit de bewijsstukken blijkt dat u voldoet aan alle toelatingsvoorwaarden, wordt u door de jury op de reservelijst geplaatst.
2. Rangschikking	Lijsten per vakgebied, ingedeeld naar verdienste in ten hoogste vier groepen, met alfabetische rangschikking binnen elke groep.

VII. INSTRUCTIES VOOR HET INDIENEN VAN EEN SOLLICITATIE

1. Elektronische inschrijving	U moet zich elektronisch inschrijven volgens de procedure die op de website van EPSO wordt beschreven. Uiterste datum: 15 april 2010 om 12 uur ('s middags), Brusselse tijd
2. Indienen van het sollicitatiedossier	In een latere fase en voor zover u behoort tot de kandidaten die tot het assessment worden toegelaten, wordt u verzocht om een volledig sollicitatiedossier in te dienen (ondertekend exemplaar van het elektronische sollicitatieformulier en bewijsstukken). Uiterste datum: de termijn wordt u te gelegener tijd medegedeeld via uw EPSO-account. Voorschriften: zie punt 2.2 van de leidraad voor algemene vergelijkende onderzoeken.

⁽³⁾ Wanneer de laatste plaats door verschillende kandidaten met dezelfde score wordt gedeeld, worden al deze kandidaten op de reservelijst geplaatst.

BIJLAGE

1. EUROPEES OPENBAAR BESTUUR**1. Taken**

De administrateurs op het vakgebied Europees openbaar bestuur hebben als algemene taak de beleidsmakers te ondersteunen bij de uitvoering van de opdracht van hun instelling of orgaan.

De belangrijkste taken, die van instelling tot instelling verschillen, zijn:

- Ontwerpen en ten uitvoer leggen van, follow-up geven aan en controleren van programma's en actieplannen.
- Personele, financiële en technische middelen beheren.
- Beleidsmakers bijstaan met schriftelijke of mondelinge bijdragen.
- Beleidsanalysenota's opstellen.
- Externe en interne communicatie alsook interne rapportage verzorgen.
- Coördinatie en raadpleging tussen diensten en instellingen en betrekkingen met externe belanghebbenden verzorgen.

2. Schriftelijke bewijsstukken en diploma's

U moet een diploma van een voltooide universitaire opleiding van ten minste drie jaar hebben behaald.

2. RECHT**1. Taken**

De administrateurs op het vakgebied recht hebben als algemene taak de beleidsmakers te ondersteunen bij de uitvoering van de opdracht van hun instelling of orgaan en aan beheers- en/of operationele eenheden binnen hun dienst juridisch advies te geven om de naleving van het EU- en het nationale recht te garanderen.

De belangrijkste taken, die van instelling tot instelling verschillen, zijn:

- Beleidsmakers bijstaan met schriftelijke of mondelinge bijdragen.
- Juridische analyses maken, juridisch onderzoek verrichten, juridisch advies geven, juridische bijstand verlenen en toezien op juridische aangelegenheden.
- Juridische documenten opstellen.
- Interne rapportage en communicatie over juridische aangelegenheden.
- Zorgen voor coördinatie van en overleg met andere diensten over juridische aangelegenheden.
- Personele, financiële en technische middelen beheren.
- Ontwerpen en ten uitvoer leggen van, follow-up geven aan en controleren van programma's en actieplannen.

2. Schriftelijke bewijsstukken en diploma's

U moet een diploma van een voltooide universitaire opleiding rechten van ten minste drie jaar hebben behaald,

of

een diploma van een voltooide universitaire opleiding van ten minste drie jaar én een titel waardoor u het beroep van advocaat mag uitoefenen.

3. ECONOMIE**1. Taken**

De administrateurs op het vakgebied economie hebben als algemene taak de beleidsmakers te ondersteunen bij de uitvoering van de opdracht van hun instelling of orgaan en de economische en/of statistische analyses te verrichten die nodig zijn om EU-beleid te kunnen initiëren, te ontwikkelen, te beheren en/of te evalueren.

De belangrijkste taken, die van instelling tot instelling verschillen, zijn:

- Beleidsmakers bijstaan met schriftelijke of mondelinge bijdragen.
- Strategische beleidsanalyses verrichten en methoden voor beleidsanalyse en -studie bepalen en beheren, waaronder voornamelijk empirische methoden op het gebied van economie.
- Externe en interne communicatie over beleid alsook interne rapportage verzorgen.
- Betrekkingen met andere EU-instellingen, andere interne diensten en externe belanghebbenden verzorgen.
- Zorgen voor coördinatie van en overleg met andere diensten over beleid.
- Effect- en risicobeoordelingen verrichten.
- Ontwerpen en ten uitvoer leggen van, follow-up geven aan en controleren van programma's en actieplannen.
- Personele, financiële en technische middelen beheren.

2. Schriftelijke bewijsstukken en diploma's

U moet een diploma van een voltooide universitaire opleiding economie van ten minste drie jaar hebben behaald,

of

een diploma van een voltooide universitaire opleiding van ten minste drie jaar én een postuniversitair diploma economie.

4. BOEKHOUDKUNDIGE CONTROLE

1. Taken

De administrateurs op het vakgebied boekhoudkundige controle hebben als algemene taak de beleidsmakers te ondersteunen bij de uitvoering van de opdracht van hun instelling of orgaan.

In deze rang werken zij op gebieden als financiële, prestatie- en interne audit. Controleurs verschaffen advies en zekerheid op alle operationele gebieden van de Europese Unie teneinde het bestuur en het beheer te verbeteren. Het kan gaan om werkzaamheden in de 27 lidstaten en derde landen.

De belangrijkste taken, die van instelling tot instelling verschillen, zijn:

- Externe controles verrichten, zowel financiële audits als onderzoeken van goed financieel beheer, ook wat uitvoering en verslaglegging betreft.
- Externe controles en inspecties verrichten en controlesystemen verbeteren.
- Interne controles verrichten, ondersteuning in verband met methodiek verlenen en advies en opleiding geven.
- Zorgen voor coördinatie van en overleg met andere diensten over controleaangelegenheden.
- Informatie en advies over controleaangelegenheden verstrekken.

2. Schriftelijke bewijsstukken en diploma's

U moet een diploma van een voltooide universitaire opleiding van ten minste drie jaar hebben behaald op een gebied dat voor de taken relevant is, of een gelijkwaardige beroepsopleiding hebben gevolgd of een gelijkwaardige titel hebben behaald op een gebied dat voor de taken relevant is.

U kunt gevraagd worden om formeel te bewijzen welke onderwerpen u heeft bestudeerd, zodat het selectiecomité gemakkelijker kan beoordelen of uw diploma's relevant zijn voor de taken.

5. INFORMATIE- EN COMMUNICATIETECHNOLOGIE (ICT)

1. Taken

De administrateurs op het vakgebied informatie- en communicatietechnologie hebben als algemene taak de beleidsmakers te ondersteunen bij de uitvoering van de opdracht van hun instelling of orgaan. Zij bepalen met name de ICT-strategie, het ICT-beleid, de ICT-procedures, -systemen/infrastructuren en -projecten, geven deze uitvoering en follow-up en beheren deze. Zij treden ook op als deskundige op het gebied van IT-ondersteuning en contractbeheer.

De belangrijkste taken, die van instelling tot instelling verschillen, zijn:

- Projecten en processen beheren.
- Toezien op en analyseren en beheren van ICT-producten en -processen, in nauwe samenwerking met interne en externe partijen.
- Technische analyses verrichten en technisch advies geven, waaronder bijstand aan projectmedewerkers.
- Zorgen voor coördinatie en overleg met andere diensten.
- Contracten beheren en de begroting uitvoeren.
- Personele, financiële en technische middelen beheren.

2. Schriftelijke bewijsstukken en diploma's

U moet een diploma van een voltooide universitaire opleiding op het gebied van informatie- en communicatietechnologie van ten minste drie jaar hebben behaald,

of

een diploma van een voltooide universitaire opleiding van ten minste drie jaar én een postuniversitair diploma op het gebied van informatie- en communicatietechnologie.

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EN

Price: EUR 4

V

(Announcements)

ADMINISTRATIVE PROCEDURES

EUROPEAN COMMISSION

NOTICE OF OPEN COMPETITIONS — COM/AD/01/10 AND COM/AD/02/10

(2010/C 265 A/01)

*Are you interested in working for the European Institutions?
Does your profile meet our criteria?
Why not apply?
Give yourself a chance to succeed.*

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/01/10 — RESEARCH ADMINISTRATORS (AD6)

COM/AD/02/10 — RESEARCH ADMINISTRATORS (AD7)

in the following domain:

CHEMISTRY, BIOLOGY & HEALTH SCIENCES

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS

- I. GENERAL BACKGROUND
 - II. DUTIES
 - III. ELIGIBILITY
 - IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE
 - V. OPEN COMPETITIONS
 - VI. RESERVE LISTS
 - VII. HOW TO APPLY
- ANNEXES

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

I. GENERAL BACKGROUND

Two open competitions, an AD6 and an AD7, in the domain of Chemistry, Biology & Health Sciences are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these two competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for Transuranium Elements in Karlsruhe (ITU), Germany, in the Institute for Reference Materials and Measurements (IRMM) in Geel, Belgium and in the Institute of Health and Consumer Protection (IHCP) in Ispra, Italy.

The number of successful candidates by competition and field as well as the indicative places of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Chemistry, Biology and Health Sciences	1	Chemists with background in organo-metallic chemistry, radiation detection, inorganic chemistry, coordination chemistry and/or surface and interface chemistry	7	2	ITU, Karlsruhe (DE)
	2	Scientists with background in radiobiology, cellular and molecular biology and cytotoxicity by irradiation in human cells, or in radioprotection and health physics	5	2	ITU, Karlsruhe (DE)
	3	Analytical Chemists	5	2	IRMM, Geel (BE)
	4	Biochemists with background in DNA, RNA or protein analysis	5	2	IRMM, Geel (BE)
	5	Microbiologists/Molecular Biologists	11	2	IRMM, Geel (BE), IHCP, Ispra (IT)
	6	Toxicologists/Epidemiologists	6	2	IHCP, Ispra (IT)
	7	Nutritionists	6	2	IHCP, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes																								
2.2	Professional experience: See point 3 of the Annexes																								
2.3	Knowledge of languages: You must have a main language (language 1) and a second language (language 2) as specified below. You must indicate your chosen languages on the online registration form. You will not be able to change your choices after the final validation of the application.																								
(a) Language 1	Main language: A thorough knowledge of one of the official languages of the European Union; The official languages of the European Union are: <table style="width: 100%; border: none;"> <tr> <td>BG (Bulgarian)</td> <td>FI (Finnish)</td> <td>NL (Dutch)</td> </tr> <tr> <td>CS (Czech)</td> <td>FR (French)</td> <td>PL (Polish)</td> </tr> <tr> <td>DA (Danish)</td> <td>GA (Irish)</td> <td>PT (Portuguese)</td> </tr> <tr> <td>DE (German)</td> <td>HU (Hungarian)</td> <td>RO (Romanian)</td> </tr> <tr> <td>EL (Greek)</td> <td>IT (Italian)</td> <td>SK (Slovak)</td> </tr> <tr> <td>EN (English)</td> <td>LT (Lithuanian)</td> <td>SL (Slovenian)</td> </tr> <tr> <td>ES (Spanish)</td> <td>LV (Latvian)</td> <td>SV (Swedish)</td> </tr> <tr> <td>ET (Estonian)</td> <td>MT (Maltese)</td> <td></td> </tr> </table>	BG (Bulgarian)	FI (Finnish)	NL (Dutch)	CS (Czech)	FR (French)	PL (Polish)	DA (Danish)	GA (Irish)	PT (Portuguese)	DE (German)	HU (Hungarian)	RO (Romanian)	EL (Greek)	IT (Italian)	SK (Slovak)	EN (English)	LT (Lithuanian)	SL (Slovenian)	ES (Spanish)	LV (Latvian)	SV (Swedish)	ET (Estonian)	MT (Maltese)	
BG (Bulgarian)	FI (Finnish)	NL (Dutch)																							
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ET (Estonian)	MT (Maltese)																								
and																									
(b) Language 2	Second language (must be different from language 1): A satisfactory knowledge of English, French or German.																								

IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE

1. Admission to the competitions

The information given in your online application will be checked against the general and specific conditions to identify those applicants who satisfy the eligibility requirements for the competitions.

2. Invitation to the assessment centre: selection on the basis of qualifications

To identify candidates who will be admitted to the assessment centre, the selection board will select candidates on the basis of their qualifications after having established the criteria by which it will assess those qualifications. Candidates will be selected on the basis of the information given in their online application forms. The selection board will select those candidates who satisfy the eligibility conditions and who possess the qualifications (especially diplomas, publications in peer reviewed journals and academic and/or professional experience) that are most relevant in terms of quality and level to the nature of the duties described in the competition notice (see point 4 of the Annexes). Selection will be on the basis of the following marking scheme:

- a) each selection criterion is weighted between 1 and 3, according to how important the board considers it to be;
- b) the selection board will give a mark of between 1 and 4 for each criterion, depending on the candidate's qualifications.

It will then draw up a list ⁽²⁾ of candidates in the order of the marks awarded.

The number of candidates admitted to the assessment centre will be at maximum three times ⁽³⁾ the number of successful candidates indicated in section I of this competition notice and will be published on EPSO's website (www.eu-careers.eu).

3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

1. Invitation to the assessment centre	<p>You will be invited ⁽⁴⁾ to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
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⁽²⁾ Candidates not invited to the assessment centre can obtain a copy of the selection board's evaluation sheet concerning their qualifications by submitting a request within 10 days of being notified of the results.

⁽³⁾ Notwithstanding a possible increase in the number of candidates invited to the assessment centre as part of the AD6 competition, up to the number of candidates invited as part of both the AD6 and AD7 competitions in the same field.

⁽⁴⁾ Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ul style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ul style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field
<p>Language of tests</p>	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
<p>Marking</p>	<p>Reasoning skills</p> <ul style="list-style-type: none"> a) Verbal reasoning: marked with 0-20 points b) Numerical reasoning: marked with 0-10 points c) Abstract reasoning: marked with 0-10 points <p>AD6: The pass marks for tests a), b) and c) together is 20 points</p> <p>AD7: The pass mark for test a) is 10 points The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies.</p> <p>AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ⁽⁵⁾ if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

VII. HOW TO APPLY

1. Online application	<p>You must apply online following the instructions on the EPSO website.</p> <p>Deadline: 4 November 2010 at 12.00 (midday), Brussels time.</p>
2. Submission of application files	<p>If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents).</p> <p>Closing date: You will be informed of the closing date via your EPSO account.</p> <p>Procedure: See point 2.2 of the guide to open competitions.</p>

⁽⁵⁾ Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

ANNEX I

Field 1: Chemists with background in organo-metallic chemistry, radiation detection, inorganic chemistry, coordination chemistry and/or surface and interface chemistry:

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in chemistry, physics, material sciences or engineering, computer science or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2 of section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - compound and material synthesis by dry or wet routes
 - standard analytical techniques such as ICP-MS, ICP-OES spectrometry
 - nuclear analytical techniques including radiometric techniques (alpha-spectrometry, gamma-spectrometry, liquid scintillation counting)
 - separation technology such as solvent extraction, ion exchange
 - chromatography, electrophoresis
 - magneto-chemistry and characterisation techniques (X-ray diffraction and absorption/emission ultraviolet-visible spectroscopy, infrared spectroscopy, Raman, NMR)
 - theoretical ab initio/molecular dynamics approaches
 - knowledge of the nuclear fuel cycle

ANNEX II

Field 2: Scientists with background in radiobiology, cellular and molecular biology and cytotoxicity by irradiation in human cells, or in radioprotection and health physics:

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in medicine, biology or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field as described below:

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2 of section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - radiobiology
 - cellular and molecular biology
 - cytotoxicity by irradiation in human cells
 - radio protection and health physics (e.g. legal requirements concerning physical protection, radioactive waste management, radioactive transports, storage and bookkeeping of fissile materials, health and safety at work)
 - knowledge of the nuclear fuel cycle
-

ANNEX III

Field 3: Analytical Chemists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work
- participation in R&D projects

Application fields include: Food analysis, environmental analysis, analysis of industrial samples and measurements of electrolytes and small molecules in clinical samples

2. Academic qualifications

Diploma in chemistry, biology, pharmacy or another scientific discipline based on chemical measurements at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2 of section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - development of certified reference materials and of standard and reference measurement methods
 - organisation of interlaboratory comparisons for characterisation of reference materials
 - method validation and proficiency testing
 - development, validation and implementation of analytical methods and ensuring their performance in an ISO 17025 compliant setting
 - technical and statistical data analysis of intercomparison studies
-

ANNEX IV

Field 4: Biochemists with background in DNA, RNA or protein analysis

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work
- participation in R&D projects.

Application fields include clinical and laboratory medicine, food allergens, GMO, food authenticity.

2. Academic qualifications

Diploma in biochemistry, chemistry, biology or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2 of section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - development, implementation and application of techniques for the characterisation, identification and/or quantification of nucleic acids, e.g. DNA sequencing, PCR-based techniques, gel electrophoresis, gene expression arrays
 - development, implementation and application of techniques for the characterisation, identification and/or quantification measurements of proteins, e.g. gel electrophoresis techniques, LC-MS, chromatography, immunoassays
 - conduction of qualitative and quantitative measurements in the field of biochemistry, data evaluation and their critical review under ISO/IEC 17025
 - development of concepts for the reliable characterisation and quantification of proteins and nucleic acids and their validation
 - development of certified reference materials for the field of biochemistry and life sciences under ISO Guide 34 accreditation
 - communication of results
-

ANNEX V

Field 5: Microbiologists/Molecular Biologists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work
- participation in R&D projects

2. Academic qualifications

Diploma in microbiology/molecular biology, biology, chemistry, or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2 of section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - development of the appropriate approaches and methods for the preparation and characterisation of reference materials in microbiology/virology certified for the identity or quantity of bacterial or pathogens or relevant indicators
 - development and implementation of techniques for the characterisation of viral and bacterial pathogens applying e. g. classical microbiological culture and enumeration techniques, immunological methods as well as molecular biology methods such as PCR, cloning, sequence analysis, virus culture and neutralisation assays
 - conduction of qualitative and quantitative measurements in the field of microbiology, data evaluation and their critical review under ISO/IEC 17025

- development of concepts for the reliable quantification of pathogen related antigens/fragments and nucleic acids and their validation
 - development of certified reference materials required in the field of microbiology and virology under ISO Guide 34
 - working safely and securely in bio safety level 2 and 3 facilities with bacterial pathogens or virulent virus
 - studies of toxicogenomics in use for hazard assessment of chemicals
 - genetic testing methods standardisation
-

ANNEX VI

Field 6: Toxicologists/Epidemiologists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work
- participation in R&D projects

2. Academic qualifications

Diploma in chemistry, biology, medicine or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - in-vitro methods in human toxicology
 - systems toxicology methods for integrated testing and human health risk assessment
 - computational toxicology methods for use in human health risk assessment
 - epidemiological analyses and models for public health impact assessment
 - research and validation studies on in vitro and in silico methods for toxicological testing
 - contribution to the development of integrated testing methods for hazard assessment
 - development of computational toxicology methods such as quantitative structure-activity
 - relationships and decision analytical methods for hazard assessment of chemicals
 - development and use of physiology-based biokinetic modelling techniques for health impact assessment
 - development and use of state-of-the-art epidemiological models and techniques for public health impact assessment

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ANNEX VII

Field 7: Nutritionists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in nutritional sciences, medical sciences or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - provision of scientific advice in the area of nutrition
 - critical assessment of scientific reports concerning health/benefits
 - response to queries in the field of nutrition and health
-

NOTICE OF OPEN COMPETITIONS — COM/AD/03/10 AND COM/AD/04/10

(2010/C 265 A/02)

Are you interested in working for the European Institutions?***Does your profile meet our criteria?******Why not apply?******Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/03/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/04/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****PHYSICS**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS**I. GENERAL BACKGROUND****II. DUTIES****III. ELIGIBILITY****IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE****V. OPEN COMPETITIONS****VI. RESERVE LISTS****VII. HOW TO APPLY****ANNEXES****I. GENERAL BACKGROUND**

Two open competitions, an AD6 and an AD7, in the domain of Physics are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for Transuranium Elements in Karlsruhe (ITU), Germany and in the Institute for Reference Materials and Measurements (IRMM) in Geel, Belgium.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition and field as well as the indicative places of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Physics	1	Physicists with a background in condensed matter theory	5	2	ITU, Karlsruhe (DE)
	2	Materials scientists-physicists-engineers with a knowledge of the properties and applications of ceramic materials	5	2	ITU, Karlsruhe (DE)
	3	Radio physicists	5	2	IRMM, Geel (BE)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as member of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes
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3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

<p>1. Invitation to the assessment centre</p>	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points b) Numerical reasoning: marked with 0-10 points c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points AD7: The pass mark for test a) is 10 points The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies. AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ⁽⁵⁾ if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

⁽⁵⁾ Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX I

Field 1: Physicists with background in condensed matter theory

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in Physics, Physical Chemistry or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - the physics of f-electron system and strongly correlated electron systems
 - measurements of magnetic properties
 - quantum-beam scattering and spectroscopy techniques
 - magnetism of correlated electron systems or scientific computing (multi-scale)

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ANNEX II

Field 2: Materials scientists-physicists-engineers with knowledge on the properties and applications of the ceramic materials

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in Physics, Physical Chemistry or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - properties and applications to ceramic compounds and/or metal alloys
 - surface characterisation (spectroscopy, microscopy techniques, X-ray diffraction)
 - electron probe microanalysis
 - secondary ion mass spectroscopy
 - mechanical properties, high temperature/thermal properties of ceramic compounds and/or metals
 - thermal treatment/annealing coupled with mass spectroscopy
 - thermo-mechanical properties and interactions of ceramic compounds
 - joining and welding techniques for fuel-cladding materials
 - modelling of structure and properties of ceramics
 - nuclear fuels and cladding in terms of structure, properties and behaviour during irradiation

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ANNEX III

Field 3: Radio physicists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in Physics, Physical Chemistry or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications: (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - measurements of cross sections and related parameters of neutron induced reactions at accelerator facilities
 - design, development and implementation of the required detection equipment and planning of the experiment
 - measurement campaigns and data analysis
-

NOTICE OF OPEN COMPETITIONS — COM/AD/05/10 AND COM/AD/06/10

(2010/C 265 A/03)

***Are you interested in working for the European Institutions?
Does your profile meet our criteria?
Why not apply?
Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/05/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/06/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****STRUCTURAL MECHANICS**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS

- I. GENERAL BACKGROUND
 - II. DUTIES
 - III. ELIGIBILITY
 - IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE
 - V. OPEN COMPETITIONS
 - VI. RESERVE LISTS
 - VII. HOW TO APPLY
- ANNEX

I. GENERAL BACKGROUND

Two open competitions, an AD6 and an AD7, in the domain of Structural Mechanics are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in the Institute for the Protection and Security of the Citizen (IPSC) in Ispra, Italy.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition as well as the indicative place of work are mentioned below:

Domain	Number of successful candidates by competition		Institutes/Places
	AD6	AD7	
Structural Mechanics	10	2	IPSC, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>		

II. DUTIES

The detailed duties are described in the Annex.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Specific conditions

2.1	<p>Academic qualifications: See point 2 of the annex</p>
2.2	<p>Professional experience: See point 3 of the annex</p>

2.3	<p>Knowledge of languages:</p> <p>You must have a main language (language 1) and a second language (language 2) as specified below. You must indicate your chosen languages on the online registration form. You will not be able to change your choices after the final validation of the application.</p>																								
(a) Language 1	<p>Main language:</p> <p>A thorough knowledge of one of the official languages of the European Union;</p> <p>The official languages of the European Union are:</p> <table border="0"> <tr> <td>BG (Bulgarian)</td> <td>FI (Finnish)</td> <td>NL (Dutch)</td> </tr> <tr> <td>CS (Czech)</td> <td>FR (French)</td> <td>PL (Polish)</td> </tr> <tr> <td>DA (Danish)</td> <td>GA (Irish)</td> <td>PT (Portuguese)</td> </tr> <tr> <td>DE (German)</td> <td>HU (Hungarian)</td> <td>RO (Romanian)</td> </tr> <tr> <td>EL (Greek)</td> <td>IT (Italian)</td> <td>SK (Slovak)</td> </tr> <tr> <td>EN (English)</td> <td>LT (Lithuanian)</td> <td>SL (Slovenian)</td> </tr> <tr> <td>ES (Spanish)</td> <td>LV (Latvian)</td> <td>SV (Swedish)</td> </tr> <tr> <td>ET (Estonian)</td> <td>MT (Maltese)</td> <td></td> </tr> </table>	BG (Bulgarian)	FI (Finnish)	NL (Dutch)	CS (Czech)	FR (French)	PL (Polish)	DA (Danish)	GA (Irish)	PT (Portuguese)	DE (German)	HU (Hungarian)	RO (Romanian)	EL (Greek)	IT (Italian)	SK (Slovak)	EN (English)	LT (Lithuanian)	SL (Slovenian)	ES (Spanish)	LV (Latvian)	SV (Swedish)	ET (Estonian)	MT (Maltese)	
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ET (Estonian)	MT (Maltese)																								
and																									
(b) Language 2	<p>Second language (must be different from language 1):</p> <p>A satisfactory knowledge of English, French or German.</p>																								

IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE

1. Admission to the competitions

The information given in your online application will be checked against the general and specific conditions to identify those applicants who satisfy the eligibility requirements for the competitions.

2. Invitation to the assessment centre: selection on the basis of qualifications

To identify candidates who will be admitted to the assessment centre, the selection board will select candidates on the basis of their qualifications after having established the criteria by which it will assess those qualifications. Candidates will be selected on the basis of the information given in their online application forms. The selection board will select those candidates who satisfy the eligibility conditions and who possess the qualifications (especially diplomas, publications in peer reviewed journals and academic and/or professional experience) that are most relevant in terms of quality and level to the nature of the duties described in the competition notice (see point 4 of the Annex). Selection will be on the basis of the following marking scheme:

- a) each selection criterion is weighted between 1 and 3, according to how important the board considers it to be;
- b) the selection board will give a mark of between 1 and 4 for each criterion, depending on the candidate's qualifications.

It will then draw up a list ⁽²⁾ of candidates in the order of the marks awarded.

The number of candidates admitted to the assessment centre will be at maximum three times ⁽³⁾ the number of successful candidates indicated in section I of this competition notice and will be published on EPSO's website (www.eu-careers.eu).

⁽²⁾ Candidates not invited to the assessment centre can obtain a copy of the selection board's evaluation sheet concerning their qualifications by submitting a request within 10 days of being notified of the results.

⁽³⁾ Notwithstanding a possible increase in the number of candidates invited to the assessment centre as part of the AD6 competition, up to the number of candidates invited as part of both the AD6 and AD7 competitions in the same field.

3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

<p>1. Invitation to the assessment centre</p>	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points b) Numerical reasoning: marked with 0-10 points c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points AD7: The pass mark for test a) is 10 points The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points. Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points. Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies. AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ⁽⁵⁾ if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

⁽⁵⁾ Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- carrying out of laboratory work
- analysis and evaluation of experimental results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- structural modelling, numerical simulations and risk assessment

2. Academic qualifications

Diploma in Mechanical, Civil Engineering or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the domain
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - standardisation in construction and construction products
 - experimental methods in structural mechanics, including large-scale reference testing
 - computational mechanics, numerical simulation and modelling
 - structural dynamics and control
 - assessment of the physical vulnerability of critical structures
 - earthquake engineering
 - blast and impact engineering
 - engineering materials, including composite materials
 - risk analysis relating to construction
 - provision of science and technological support for earthquake disaster prevention and relief
 - networking with European research laboratories and institutions in the domains of structural mechanics and construction
-

NOTICE OF OPEN COMPETITIONS — COM/AD/07/10 AND COM/AD/08/10

(2010/C 265 A/04)

Are you interested in working for the European Institutions?

Does your profile meet our criteria?

Why not apply?

Give yourself a chance to succeed.

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/07/10 — RESEARCH ADMINISTRATORS (AD6)

COM/AD/08/10 — RESEARCH ADMINISTRATORS (AD7)

in the following domain:

QUANTITATIVE POLICY ANALYSIS

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS**I. GENERAL BACKGROUND****II. DUTIES****III. ELIGIBILITY****IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE****V. OPEN COMPETITIONS****VI. RESERVE LISTS****VII. HOW TO APPLY****ANNEXES****I. GENERAL BACKGROUND**

Two open competitions, an AD6 and an AD7, in the domain of Quantitative Policy Analysis are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for the Protection and Security of the Citizen (IPSC), in the Institute for Environment and Sustainability (IES) both located in Ispra, Italy, in the Institute of Perspective Technological Studies (IPTS), Seville, Spain and in the Institute of Energy (IE), Petten, the Netherlands.

The number of successful candidates by competition and field as well as the indicative places of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Quantitative Policy Analysis	1	Policy Analysts — Econometricians and Statistical Modellers	6	2	IPSC, Ispra (IT)
	2	Economic Policy Analysts	9	2	IPTS, Seville (ES)
	3	Economic Modellers	7	2	IPTS, Seville (ES)
	4	Techno-Economists	5	2	IPTS, Seville (ES)
	5	Economic/energy Market Analysts	5	2	IE, Petten (NL)
	6	Environmental Scientists for Integrated Assessment	8	2	IES, Ispra (IT)
	7	Environmental Policy Analysts — Socio-Economists	10	2	IES, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	<p>Academic qualifications: See point 2 of the Annexes</p>																								
2.2	<p>Professional experience: See point 3 of the Annexes</p>																								
2.3	<p>Knowledge of languages: You must have a main language (language 1) and a second language (language 2) as specified below. You must indicate your chosen languages on the online registration form. You will not be able to change your choices after the final validation of the application.</p>																								
(a) Language 1	<p>Main language: A thorough knowledge of one of the official languages of the European Union; The official languages of the European Union are:</p> <table style="width: 100%; border: none;"> <tr> <td>BG (Bulgarian)</td> <td>FI (Finnish)</td> <td>NL (Dutch)</td> </tr> <tr> <td>CS (Czech)</td> <td>FR (French)</td> <td>PL (Polish)</td> </tr> <tr> <td>DA (Danish)</td> <td>GA (Irish)</td> <td>PT (Portuguese)</td> </tr> <tr> <td>DE (German)</td> <td>HU (Hungarian)</td> <td>RO (Romanian)</td> </tr> <tr> <td>EL (Greek)</td> <td>IT (Italian)</td> <td>SK (Slovak)</td> </tr> <tr> <td>EN (English)</td> <td>LT (Lithuanian)</td> <td>SL (Slovenian)</td> </tr> <tr> <td>ES (Spanish)</td> <td>LV (Latvian)</td> <td>SV (Swedish)</td> </tr> <tr> <td>ET (Estonian)</td> <td>MT (Maltese)</td> <td></td> </tr> </table>	BG (Bulgarian)	FI (Finnish)	NL (Dutch)	CS (Czech)	FR (French)	PL (Polish)	DA (Danish)	GA (Irish)	PT (Portuguese)	DE (German)	HU (Hungarian)	RO (Romanian)	EL (Greek)	IT (Italian)	SK (Slovak)	EN (English)	LT (Lithuanian)	SL (Slovenian)	ES (Spanish)	LV (Latvian)	SV (Swedish)	ET (Estonian)	MT (Maltese)	
BG (Bulgarian)	FI (Finnish)	NL (Dutch)																							
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ES (Spanish)	LV (Latvian)	SV (Swedish)																							
ET (Estonian)	MT (Maltese)																								
and																									
(b) Language 2	<p>Second language (must be different from language 1): A satisfactory knowledge of English, French or German.</p>																								

IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE

1. Admission to the competitions

The information given in your online application will be checked against the general and specific conditions to identify those applicants who satisfy the eligibility requirements for the competitions.

2. Invitation to the assessment centre: selection on the basis of qualifications

To identify candidates who will be admitted to the assessment centre, the selection board will select candidates on the basis of their qualifications after having established the criteria by which it will assess those qualifications. Candidates will be selected on the basis of the information given in their online application forms. The selection board will select those candidates who satisfy the eligibility conditions and who possess the qualifications (especially diplomas, publications in peer reviewed journals and academic and/or professional experience) that are most relevant in terms of quality and level to the nature of the duties described in the competition notice (see point 4 of the Annexes). Selection will be on the basis of the following marking scheme:

- a) each selection criterion is weighted between 1 and 3, according to how important the board considers it to be;
- b) the selection board will give a mark of between 1 and 4 for each criterion, depending on the candidate's qualifications.

It will then draw up a list ⁽²⁾ of candidates in the order of the marks awarded.

The number of candidates admitted to the assessment centre will be at maximum three times ⁽³⁾ the number of successful candidates indicated in section I of this competition notice and will be published on EPSO's website (www.eu-careers.eu).

3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

1. Invitation to the assessment centre	<p>You will be invited ⁽⁴⁾ to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
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⁽²⁾ Candidates not invited to the assessment centre can obtain a copy of the selection board's evaluation sheet concerning their qualifications by submitting a request within 10 days of being notified of the results.

⁽³⁾ Notwithstanding a possible increase in the number of candidates invited to the assessment centre as part of the AD6 competition, up to the number of candidates invited as part of both the AD6 and AD7 competitions in the same field.

⁽⁴⁾ Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ul style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ul style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field
<p>Language of tests</p>	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
<p>Marking</p>	<p>Reasoning skills</p> <ul style="list-style-type: none"> a) Verbal reasoning: marked with 0-20 points b) Numerical reasoning: marked with 0-10 points c) Abstract reasoning: marked with 0-10 points <p>AD6: The pass marks for tests a), b) and c) together is 20 points</p> <p>AD7: The pass mark for test a) is 10 points The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies.</p> <p>AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ⁽⁵⁾ if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

VII. HOW TO APPLY

1. Online application	<p>You must apply online following the instructions on the EPSO website.</p> <p>Deadline: 4 November 2010 at 12.00 (midday), Brussels time.</p>
2. Submission of application files	<p>If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents).</p> <p>Closing date: You will be informed of the closing date via your EPSO account.</p> <p>Procedure: See point 2.2 of the guide to open competitions.</p>

⁽⁵⁾ Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

ANNEX I

Field 1: Policy Analysts — Econometricians and Statistical Modellers

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- data analysis and modelling
- computation and software development
- preparation of publications
- presentation of results at conference, seminars and meetings

2. Academic qualifications

Diploma in statistics, economics, mathematics, computer science or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - quantitative assessment of policy impacts in the field of growth and competitiveness,
 - macroeconomics
 - computational statistics and statistical methods: inference, sampling methods, time series, spatial statistics, outlier detection and robust estimation in large databases, data mining, clustering, extreme value theory, uncertainty and sensitivity analysis, linear and non-linear modelling, generalised linear and additive modelling, non-linear modelling, smoothing techniques
 - uncertainty and sensitivity analysis
 - econometric modelling (specification of economic models, estimation and testing of econometric models, forecasting)
 - financial econometrics, financial modelling and computational finance (e.g. financial risk assessment and management, VAR computation, credit risk modelling)
 - development and assessment of indicators and benchmarks in multidimensional frameworks
 - statistical programming (SAS, MATLAB, R, STATA, GAUSS, FORTRAN)

ANNEX II

Field 2: Economic Policy Analysts

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in social sciences, with a strong orientation towards economics, sociology, geography or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - monitoring of policy measures and developments in the main fields of EU competence: cohesion, agriculture and rural development, environment, energy, transport, information society, research, innovation and competitiveness
 - qualitative analysis of the relationship between economy, technology, research, innovation and societal needs and its policy implications
 - collection and analysis of data — interpretation of economic research and simulation results — identification of policy-relevant results from both quantitative and qualitative analyses
 - use of policy instruments: cost-benefit analysis, regulations to internalise external costs, demand-pull and supply-push policies to foster technological deployment
 - processing of policy-relevant information from a wide range of studies in different fields
-

ANNEX III

Field 3: Economic Modellers

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in economics, mathematics, statistics, computer science, natural sciences or engineering or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - agriculture, industries with high environmental impact, energy, transport
 - quantitative analysis of sector-wise and macro-economic data
 - design, construction and maintenance of economic models in the area of regional policies in agriculture, energy, transport and climate change
 - development and analysis of scenarios related to technology deployment
 - sustainable consumption and production, low carbon emissions, land use and rural development
 - integrated assessment of the impact of policy changes on welfare and growth, competitiveness and trade flows using socio-economic and environmental accounting systems
 - quantitative economic techniques: descriptive statistics; regression and causality analysis; sensitivity analysis; mathematical modelling
 - econometric software and database management software
 - econometric work: specification of economic and probabilistic models, estimation and testing of econometric models
 - economic modelling skills: exploitation, maintenance and further development of -partial and general equilibrium models
-

ANNEX IV

Field 4: Techno-Economists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in economics, mathematics, statistics, computer science, natural sciences or engineering or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - agronomy, agricultural biotechnology, ICTs, environment, transport and energy
 - techno-economic analysis in connection with one of the following policy areas: regional, agriculture, research and innovation, social, energy, environment and transport policies
 - assessment of new technologies, adoption process and impact on competitiveness
 - design dedicated surveys to collect empirical evidence, statistical analyses, micro-level impacts and econometric analyses of technology alternatives on productivity and input use
 - global governance of upcoming technologies and the economic impacts of regulatory options
 - environmental economics perspective of new production technologies, in particular their contribution to climate change mitigation
 - relationship between technology, economy, consumption and production patterns and relevant policy implications
 - quantitative tools to perform environmental and economic assessment to a relevant policy issue
-

ANNEX V

Field 5: Economic/Energy Market Analysts

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- participation in international scientific and policy networks
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in economics, econometrics, engineering-economics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - conception, administration and implementation of policies and action programmes in the field of energy
 - economic, techno-economic and market developments in the field of both conventional and alternative energy sources and technologies within EU and worldwide
 - diversity and sustainability of energy supply and demand
 - energy efficiency and efficient use of energy resources
 - security of energy supply and costs implications in particular of energy disruptions
 - provide economic, techno-economic and market analyses/inputs to the conception and implementation of policies and action programmes related to energy
 - economic and techno-economic studies on energy technologies
 - market analysis of energy technologies and chains
 - techno-economic and market forecasting
-

ANNEX VI

Field 6: Environmental Scientists for Integrated Assessment

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in environmental science or environmental economics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - integrated analyses of biophysical and socio-economic data in the field of climate change, land use and land use change, land degradation and air quality and emissions
 - data analysis for impact assessment of environmental policies
 - modelling of resource consumption, land use, 'emissions' and assessment of associated impacts (such as climate change, eco-toxicological change)
 - application of methods for integrated environmental analysis (e.g. life cycle analysis (LCA), scenario analysis, cost-benefit analysis, environmental impact assessment)
 - atmospheric or climate models, air quality models, land management models, transport models, soil degradation models, hydrological and ecosystem models and integrated assessment models

-
- life cycle assessment (life cycle inventories, life cycle impact assessment) for products and services
 - development and monitoring of indicators
 - environmental models and methods of integrating model outputs for coherent environmental assessments
 - applying analytical skills and numeracy (time series, spatial statistics, uncertainty and sensitivity analysis)
 - using statistics and statistical tools for model verification
-

ANNEX VII

Field 7: Environmental Policy Analysts — Socio-Economists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and monitoring of policy measures
- research input to policy making
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in environmental economics, transport economics, socio-economics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - socio-economic impact analysis of environmental policy issues, such as climate change, development aid, air pollution, transport, water resources, land consumption, natural hazards, ecosystem services at local, regional and global scales
 - cost efficiency analysis of policy options at local to global scales
 - modelling of resource consumption, land use, 'emissions' and assessment of associated impacts (climate change, eco-toxicological)
 - interfacing with environmental modellers to undertake integrated environmental assessments
 - analysis of added-value regarding policy effectiveness, competitiveness and innovation
 - data analysis (time series, spatial statistics, outlier detection, data mining, uncertainty and sensitivity analysis) of economic and environmental data
 - economic modelling and database management
 - integration of environmental model outputs for environmental assessments
 - impact analysis of road/congestion charging, cost efficiency and options to tackle environmental concerns
-

NOTICE OF OPEN COMPETITIONS — COM/AD/09/10 AND COM/AD/10/10

(2010/C 265 A/05)

Are you interested in working for the European Institutions?***Does your profile meet our criteria?******Why not apply?******Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/09/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/10/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****SPATIAL SCIENCES**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS

- I. GENERAL BACKGROUND**
- II. DUTIES**
- III. ELIGIBILITY**
- IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE**
- V. OPEN COMPETITIONS**
- VI. RESERVE LISTS**
- VII. HOW TO APPLY**
- ANNEXES**

I. GENERAL BACKGROUND

Two open competitions, an AD6 and an AD7, in the domain of Spatial Sciences are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for the Protection and Security of the Citizen (IPSC) in Ispra, Italy and in the Institute for Environment and Sustainability (IES) in Ispra, Italy.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition and field as well as the indicative places of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Spatial Sciences	1	Geo-spatial Analysts (Remote sensing)	9	2	IPSC, Ispra (IT) IES, Ispra (IT)
	2	Spatial Data Analysts	9	2	IPSC, Ispra (IT) IES, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes
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3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

<p>1. Invitation to the assessment centre</p>	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.html]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	Tests a) to f) and, if applicable, test g): language 2 (German, English or French) Test d): During this test your knowledge of your language 1 (main language) will also be tested.
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points b) Numerical reasoning: marked with 0-10 points c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points AD7: The pass mark for test a) is 10 points The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points. Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points. Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies. AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ^(?) if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field. The reserve lists will be valid until 31 December 2012.
2. Classification	The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.
3. Place of appointment	Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I. Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.

^(?) Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX I

Field 1: Geo-spatial Analysts (Remote sensing)

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and implementation of geo-spatial techniques
- software development
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in physics GIS/Remote Sensing/Geography, mathematics, electronics, electrical engineering, or relevant engineering discipline at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - remote sensing and geo-spatial analysis, development and implementation of techniques to support processing and analysis of appropriate data sources such as space and airborne sensors, and global positioning systems (GPS)
 - measurements, maps, digital elevation models, other geographic information from digital aerial and space imagery
 - automatic image understanding including feature (e.g. buildings) recognition
 - image decomposition and other spatial descriptions of images including image texture, multi-criteria knowledge-based inferential systems, neural classifiers and fuzzy logic

- advanced image understanding techniques to space and airborne data varying in temporal and spatial (from low to very high) resolution, and acquired in the various parts of the electromagnetic spectrum (e.g. VNIR, MIR, TIR) including synthetic aperture radar (SAR)
 - geographic information system (GIS) and database management tools
 - real-time web-based GIS applications
 - data modelling tools such as UML, applying geographic information management principles as outlined in ISO standard requirements or similar technical frameworks
 - coding in IDL, MATLAB, Java, C/C++, Python, VBA environments for geo-spatial analysis and image processing
 - observation systems and image processing, cartography, geo-statistics, distributed computing, web mapping
-

ANNEX II

Field 2: Spatial Data Analysts

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- development and implementation of spatial data techniques
- software development
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in geographic information science, computer science, geostatistics, or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - GIS technologies for environmental analysis
 - quantitative processing of remote sensing data, incorporation within systems of spatial data management
 - analysis, design and management of geodata specifications, including analysis of semantic and syntactical aspects
 - development of conceptual geodata models and production of tools and methods to support interoperability through translation from diverse schema to common models
 - GIS technologies for environmental applications, creation and management of large databases
 - spatial data modelling, database design, data harmonisation and interoperability
 - development of complex numerical algorithms to handle spatial databases
 - software coding or scripting in Linux environment

NOTICE OF OPEN COMPETITIONS — COM/AD/11/10 AND COM/AD/12/10

(2010/C 265 A/06)

***Are you interested in working for the European Institutions?
Does your profile meet our criteria?
Why not apply?
Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/11/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/12/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****ENVIRONMENTAL SCIENCES**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS

- I. GENERAL BACKGROUND**
- II. DUTIES**
- III. ELIGIBILITY**
- IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE**
- V. OPEN COMPETITIONS**
- VI. RESERVE LISTS**
- VII. HOW TO APPLY**
- ANNEXES**

I. GENERAL BACKGROUND

Two open competitions, an AD6 and an AD7, in the domain of Environmental Sciences are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists from which to fill vacant posts mainly in the Institute for Environment and Sustainability, Ispra, Italy.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition and field as well as the indicative place of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Environmental Sciences	1	Environmental Chemists and Biologists	8	2	IES, Ispra (IT)
	2	Environmental Modellers	5	2	IES, Ispra (IT)
	3	Environmental Risk Assessment	10	2	IES, Ispra (IT)
	4	Nature Resource Scientists	5	2	IES, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes
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2.2	Professional experience: See point 3 of the Annexes																								
2.3 (a) Language 1 and (b) Language 2	Knowledge of languages: You must have a main language (language 1) and a second language (language 2) as specified below. You must indicate your chosen languages on the online registration form. You will not be able to change your choices after the final validation of the application. Main language: A thorough knowledge of one of the official languages of the European Union; The official languages of the European Union are: <table data-bbox="451 577 1337 840"> <tr> <td>BG (Bulgarian)</td> <td>FI (Finnish)</td> <td>NL (Dutch)</td> </tr> <tr> <td>CS (Czech)</td> <td>FR (French)</td> <td>PL (Polish)</td> </tr> <tr> <td>DA (Danish)</td> <td>GA (Irish)</td> <td>PT (Portuguese)</td> </tr> <tr> <td>DE (German)</td> <td>HU (Hungarian)</td> <td>RO (Romanian)</td> </tr> <tr> <td>EL (Greek)</td> <td>IT (Italian)</td> <td>SK (Slovak)</td> </tr> <tr> <td>EN (English)</td> <td>LT (Lithuanian)</td> <td>SL (Slovenian)</td> </tr> <tr> <td>ES (Spanish)</td> <td>LV (Latvian)</td> <td>SV (Swedish)</td> </tr> <tr> <td>ET (Estonian)</td> <td>MT (Maltese)</td> <td></td> </tr> </table> Second language (must be different from language 1): A satisfactory knowledge of English, French or German.	BG (Bulgarian)	FI (Finnish)	NL (Dutch)	CS (Czech)	FR (French)	PL (Polish)	DA (Danish)	GA (Irish)	PT (Portuguese)	DE (German)	HU (Hungarian)	RO (Romanian)	EL (Greek)	IT (Italian)	SK (Slovak)	EN (English)	LT (Lithuanian)	SL (Slovenian)	ES (Spanish)	LV (Latvian)	SV (Swedish)	ET (Estonian)	MT (Maltese)	
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EL (Greek)	IT (Italian)	SK (Slovak)																							
EN (English)	LT (Lithuanian)	SL (Slovenian)																							
ES (Spanish)	LV (Latvian)	SV (Swedish)																							
ET (Estonian)	MT (Maltese)																								

IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE

1. Admission to the competitions

The information given in your online application will be checked against the general and specific conditions to identify those applicants who satisfy the eligibility requirements for the competitions.

2. Invitation to the assessment centre: selection on the basis of qualifications

To identify candidates who will be admitted to the assessment centre, the selection board will select candidates on the basis of their qualifications after having established the criteria by which it will assess those qualifications. Candidates will be selected on the basis of the information given in their online application forms. The selection board will select those candidates who satisfy the eligibility conditions and who possess the qualifications (especially diplomas, publications in peer reviewed journals and academic and/or professional experience) that are most relevant in terms of quality and level to the nature of the duties described in the competition notice (see point 4 of the Annexes). Selection will be on the basis of the following marking scheme:

- a) each selection criterion is weighted between 1 and 3, according to how important the board considers it to be;
- b) the selection board will give a mark of between 1 and 4 for each criterion, depending on the candidate's qualifications.

It will then draw up a list ⁽²⁾ of candidates in the order of the marks awarded.

The number of candidates admitted to the assessment centre will be at maximum three times ⁽³⁾ the number of successful candidates indicated in this competition notice and will be published on EPSO's website (www.eu-careers.eu).

⁽²⁾ Candidates not invited to the assessment centre can obtain a copy of the selection board's evaluation sheet concerning their qualifications by submitting a request within 10 days of being notified of the results.

⁽³⁾ Notwithstanding a possible increase in the number of candidates invited to the assessment centre as part of the AD6 competition, up to the number of candidates invited as part of both the AD6 and AD7 competitions in the same field.

3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

1. Invitation to the assessment centre	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
2. Assessment centre	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points</p> <p>b) Numerical reasoning: marked with 0-10 points</p> <p>c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points</p> <p>AD7: The pass mark for test a) is 10 points</p> <p style="padding-left: 20px;">The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies.</p> <p>AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ^(?) if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

^(?) Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX I

Field 1: Environmental Chemists and Biologists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- analysis and evaluation of experiments results
- preparation of publications
- presentation of results at conferences, seminars and meetings
- laboratory work

2. Academic qualifications

Diploma in chemistry, biology, or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - analytical chemical analysis in the field of environmental fate and exposure assessment of anthropogenic pollutants
 - development of sampling strategies, screening technologies and bio-availability aspects
 - development of molecular methods to address the effects of environmental stressors on aquatic organisms at cellular and molecular levels
 - instrumental analytical measurement in organic or inorganic trace chemistry, in liaison with the application of chemo metric approaches for the investigation of organic or inorganic pollutants
 - use of molecular techniques (e.g. cloning, cell cultures) and genomic techniques (DNA microarray, primer design, labelling of RNA, Real Time PCR)
 - application of statistical methods and analytical tools for data processing and management
 - development of concepts for spatial and temporal representativeness as well as their practical application
-

ANNEX II

Field 2: Environmental Modellers

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- presentation of results at conferences, seminars and meetings
- development of indicators
- impact assessment

2. Academic qualifications

Diploma in an environmental discipline (such as forestry, ecology, hydrology, transport, agriculture, atmospheric chemistry, marine science) or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - modelling of air pollutants and green-house gas emissions related to transport, energy production, agriculture and other sectors (local, regional and global)
 - transport modelling and analysis of traffic data
 - hydrological, meteorological or climatological modelling related to flooding and droughts for forecasting and scenarios development
 - modelling forest resources under future climate scenarios and or impacts from fires and other disturbances

- ecosystem modelling for linking aquatic and terrestrial ecosystems for management of resources, including disturbance and futures scenarios
 - modelling and assessing the current status of European rivers and seas, and the global ocean
 - development and application of models, such as atmospheric or climate models, air quality models, land management models, transport models, hydrological and ecosystem models
 - cross checking model results with real cases studies
 - construction and management of large (regional, global) databases/inventories
 - collaboration with economic modellers to perform integrated environmental assessments
-

ANNEX III

Field 3: Environmental Risk Assessment

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- presentation of results at conferences, seminars and meetings
- development of indicators
- impact assessment

2. Academic qualifications

Diploma in geography, environmental engineering/management, earth sciences, applied economics, or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - risk-based decision approaches and ecological risk assessments in different regulatory contexts
 - integration of natural and socio-economic interests in thematic sectors such as land use, climate change, hydrology, meteorology and macro-economics
 - assessment of environmental/socio/economic vulnerabilities and risks from natural hazards and to the definition of risk-reduction (or adaptation) strategies
 - definition of general environmental thresholds at various spatial scales, from European to regional and local scales
 - application of risk based decision approaches and risk assessment methods related to the environment
 - application of multi-criteria decision analysis methodologies, uncertainty indices and quantitative modelling
 - application of socio-economic modelling techniques at various scales
-

ANNEX IV

Field 4: Nature Resource Scientists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- presentation of results at conferences, seminars and meetings
- development of indicators
- impact assessment
- laboratory work

2. Academic qualifications

Diploma in forestry, ecology, hydrology, soil science, agriculture or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - analysis of forest resources and identification and monitoring of forest or ecological disturbances, due to fire, deforestation, natural disasters or climate change
 - impact assessment of farming practices on the environment and analysis of relationships between agriculture, environment and impacts of climate change scenarios
 - advanced techniques of digital soil mapping and geo-statistical analysis of soil data, including soil classification
 - analysis of water allocation in the context of multiple objectives (industry, agriculture, ecosystems, human consumption)

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- analysis of pathways and transformations that control the delivery of water (and associated solutes and pollutants) to freshwater and coastal ecosystems
 - development and testing of aquatic bio-indicators and metrics for assessing ecological status of coastal, transitional and surface waters, contributing to the assessment of biodiversity
 - management of databases, information systems and models in climate change, energy, biodiversity and transport
 - remote sensing and GIS tools
 - environment laboratory measurement
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NOTICE OF OPEN COMPETITIONS — COM/AD/13/10 AND COM/AD/14/10

(2010/C 265 A/07)

Are you interested in working for the European Institutions?***Does your profile meet our criteria?******Why not apply?******Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/13/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/14/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****ENERGY SCIENCES**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website [http://europa.eu/epso/apply/index_en.htm].

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS**I. GENERAL BACKGROUND****II. DUTIES****III. ELIGIBILITY****IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE****V. OPEN COMPETITIONS****VI. RESERVE LISTS****VII. HOW TO APPLY****ANNEXES****I. GENERAL BACKGROUND**

Two open competitions, an AD6 and an AD7, in the domain of Energy Sciences are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for Energy (IE) in Petten, the Netherlands.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition and field as well as the indicative place of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Energy sciences	1	Energy Technologists	5	2	IE, Petten (NL)
	2	Energy Systems Modelling and Security Specialists	5	2	IE, Petten (NL)
	3	Engineers and Energy Safety Specialists	8	2	IE, Petten (NL)
	4	Material, Physical, Chemical Scientists and Structural Engineers	4	2	IE, Petten (NL)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/15/10 — Research Administrators (AD6) in communication/information technology — COM/AD/16/10 — Research Administrators (AD7) in communication/information technology <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes
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3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

<p>1. Invitation to the assessment centre</p>	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
<p>2. Assessment centre</p>	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points</p> <p>b) Numerical reasoning: marked with 0-10 points</p> <p>c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points</p> <p>AD7: The pass mark for test a) is 10 points</p> <p style="padding-left: 20px;">The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies.</p> <p>AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ^(?) if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

^(?) Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX I

Field 1: Energy Technologists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- preparation of policy reports
- presentation of results at conferences, seminars and meetings
- participation in international scientific and policy networks

2. Academic qualifications

Diploma in mechanical, chemical, industrial or energy engineering or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - advanced fossil fuel power generation technologies (assessment of techno-economic performance and of technology development potential, impact of deployment on energy policy goals and, experimental and modelling work on selected technology aspects)
 - renewable energy technologies (assessment of techno-economic performance and of technology development potential, impact of deployment on energy policy goals, experimental and modelling work on selected technology aspects)
 - energy infrastructure (analysis of technical and structural constraints, transition planning)

- modelling energy system distribution and transmission grids at pan-EU scale; for both gas and electricity; including interactions and cascade effects of the energy grids and implication to other grids
 - development of scenarios and model consequences of new interconnectors and the integration of new energy grids, like smart grids and energy storage options in view of improved security of supply
 - energy intensive industry (analysis of energy efficiency potential, impact of deployment on energy policy goals)
 - development of energy storage and energy vectors concepts and their integration into the existing grids
 - energy storage (assessment of techno-economic performance and of technology development potential, impact of deployment on energy policy goals, experimental and modelling work on selected technology aspects)
 - refinery of the future, using multiple feedstock (fossil, biomass) to produce a range of energy products (heat, power, synthetic fuels, chemicals)
 - collection, validation and analysis of information on energy technologies
 - follow-up of developments in energy technology policy
-

ANNEX II

Field 2: Energy Systems Modelling and Security Specialists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- preparation of policy reports
- presentation of results at conference, seminars and meetings
- participation in international scientific and policy networks

2. Academic qualifications

Diploma in engineering or economics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
- or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - conception, design and implementation of policies to improve the integration of low carbon energy technologies within energy markets and energy security and the internalisation of EU policy goals in carbon-intensive sectors, technologies and/or energy carriers
 - evolution of the European energy system, energy technology mix, energy security, energy infrastructures and energy intensive sectors under different policy frameworks
 - impact of the deployment of low carbon energy technologies into the European energy system and/or specific sectors on the EU energy and climate policy goals as well as on energy security of supply

- transition planning of the deployment of low carbon technologies and supporting energy infrastructures in the context of the decarbonisation of the European energy system
 - econometric modelling of the impact of the deployment of new energy technology options and their impact on the European energy, energy security and climate policy goals
 - development, use and maintenance of partial equilibrium models of energy systems and sectors as well as multi-regional, multi-time-period, geographic information system (GIS) and linear programming models of energy technology and infrastructure capacity expansion
 - modelling of energy system distribution and transmission grids at pan-EU scale, including cascade effects of the energy grids and implication to other grids
 - development of scenarios and models of integration of new energy grids, like smart grids and energy storage options in view of improved security of supply
 - development and maintenance of energy technology model related database
 - collection, validation and analysis of information on energy technologies
-

ANNEX III

Field 3: Engineers and Energy Safety Specialists

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- preparation of policy reports
- energy safety assessment
- presentation of results at conferences, seminars and meetings
- participation in international scientific and policy networks

2. Academic qualifications

Diploma in engineering, physics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - optimisation of current power plants operation — effective management of power plants safety improvement, in-service inspection and testing, maintenance, aging and long term operation, plant life management
 - power plant operational experience feedback
 - power plants safety assessment — deterministic and probabilistic safety assessment methods
 - power plants operational management — organisational and human factors — safety culture
 - advanced/innovative power plant systems designs — feasibility study, development and safety evaluation of different fuels, power plants concepts and designs
 - development of innovative plant applications beyond electricity production — delivery of process-heat to high-temperature energy-consuming industrial processes; production of alternative fuels for transport (hydrogen and bio-fuels)
 - conception, development, implementation and monitoring of European Union policies on power plants safety
 - numerical simulation and modelling
-

ANNEX IV

Field 4: Material, Physical, Chemical Scientists and Structural Engineers

1. Duties (see section II of the competition notice)

The duties will mainly involve:

- preparation of publications
- preparation of policy reports
- energy safety assessment
- presentation of results at conferences, seminars and meetings
- participation in international scientific and policy networks

2. Academic qualifications

Diploma in chemistry, physics or engineering or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications (see point 2, section IV of the competition notice)

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - applied material science for innovative power plant systems: advanced thermo-mechanical, corrosion resistance, and irradiation and environmental embrittlement assessment of the properties of structural materials, including piping/joints/welds and coated systems
 - material performance standards and codes: development and harmonisation of codes-of-practice for advanced non-standard thermo-mechanical and miniaturised specimens, environmental testing and harmonisation of destructive and non-destructive test examination techniques
 - advanced assessment methods and harmonised definition of characteristic material properties
 - structural materials performance assessment under transient operational and accidental conditions
 - physically-based modelling and experimental validation of the materials performance and various damage interactions
 - analysis of innovative energy technologies through modelling and simulation

NOTICE OF OPEN COMPETITIONS — COM/AD/15/10 AND COM/AD/16/10

(2010/C 265 A/08)

Are you interested in working for the European Institutions?***Does your profile meet our criteria?******Why not apply?******Give yourself a chance to succeed.***

The European Commission is organising open competitions, based on qualifications and tests, in order to constitute reserve lists from which to appoint AD6 and AD7 Research Administrators ⁽¹⁾.

COM/AD/15/10 — RESEARCH ADMINISTRATORS (AD6)**COM/AD/16/10 — RESEARCH ADMINISTRATORS (AD7)****in the following domain:****COMMUNICATION/INFORMATION TECHNOLOGY**

Before applying you should read carefully the instructions in the guide published in Official Journal C 184 A of 8 July 2010 and on the EPSO website http://europa.eu/epso/apply/index_en.htm.

This guide, which forms an integral part of the notice of competition, will help you to understand the rules governing the procedure and how to make an application.

CONTENTS**I. GENERAL BACKGROUND****II. DUTIES****III. ELIGIBILITY****IV. ADMISSION TO THE COMPETITIONS AND INVITATION TO THE ASSESSMENT CENTRE****V. OPEN COMPETITIONS****VI. RESERVE LISTS****VII. HOW TO APPLY****ANNEXES****I. GENERAL BACKGROUND**

Two open competitions, an AD6 and an AD7, in the domain of Communication/Information Technology are being held to appoint Research Administrators respectively for the European Commission, mainly for the Joint Research Centre (JRC).

The mission of the JRC is to provide customer-driven scientific and technical support for the conception, development, implementation and monitoring of EU policies. As a service of the European Commission, the JRC functions as a reference centre of science and technology for the Union. Close to the policy-making process, it serves the common interest of the Member States, while being independent of special interests, whether private or national.

The purpose of these competitions is to draw up reserve lists to fill vacant posts mainly in different Institutes of the JRC, and more particularly, in the Institute for the Protection and Security of the Citizen (IPSC) in Ispira, Italy.

⁽¹⁾ Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.

The number of successful candidates by competition and field as well as the indicative place of work are mentioned below:

Domain	Fields		Number of successful candidates by competition		Institutes/Locations
			AD6	AD7	
Communication/ Information Technology	1	Information and Communication Technology Security	5	2	IPSC, Ispra (IT)
	2	Information Mining, Analysis and Web Technologies	5	2	IPSC, Ispra (IT)
	3	Wireless Communications Technology	5	2	IPSC, Ispra (IT)
	4	Network Security	4	2	IPSC, Ispra (IT)
Remarks	<p>The Commission is publishing the following competitions in parallel:</p> <ul style="list-style-type: none"> — COM/AD/01/10 — Research Administrators (AD6) in chemistry, biology and health sciences — COM/AD/02/10 — Research Administrators (AD7) in chemistry, biology and health sciences — COM/AD/03/10 — Research Administrators (AD6) in physics — COM/AD/04/10 — Research Administrators (AD7) in physics — COM/AD/05/10 — Research Administrators (AD6) in structural mechanics — COM/AD/06/10 — Research Administrators (AD7) in structural mechanics — COM/AD/07/10 — Research Administrators (AD6) in quantitative policy analysis — COM/AD/08/10 — Research Administrators (AD7) in quantitative policy analysis — COM/AD/09/10 — Research Administrators (AD6) in spatial sciences — COM/AD/10/10 — Research Administrators (AD7) in spatial sciences — COM/AD/11/10 — Research Administrators (AD6) in environmental sciences — COM/AD/12/10 — Research Administrators (AD7) in environmental sciences — COM/AD/13/10 — Research Administrators (AD6) in energy sciences — COM/AD/14/10 — Research Administrators (AD7) in energy sciences <p>If you fulfil all the general and specific conditions (see title III), you may apply for both AD6 and AD7 competitions in several domains, but within a domain, you may apply for only one field, otherwise you will be disqualified. You must make your choice when you apply online and you will not be able to change it after you have confirmed and submitted your online application form.</p>				

II. DUTIES

The detailed duties for each field are described in the Annexes.

Research Administrators (AD6) will, under the supervision of a senior scientist, carry out the relevant duties as members of a research team.

Research Administrators (AD7) will carry out the relevant duties at a high level, both individually and as scientific team leaders.

III. ELIGIBILITY

On the closing date for online applications, you must fulfil all the following general and specific conditions:

1. General conditions

- a) You must be a citizen of one of the Member States of the European Union.
- b) You must enjoy your full rights as a citizen.
- c) You must have fulfilled any relevant military service obligation.
- d) You must meet the character requirements for the duties involved.

2. Conditions specific to the competitions

2.1	Academic qualifications: See point 2 of the Annexes
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3. Verification of information given by candidates

Following the assessment centre session and in the light of the results from this session, the information given by candidates in their online applications will be verified against the general conditions by EPSO and against the specific conditions and selection criteria by the selection board. If verification shows that the information given is not borne out by the appropriate supporting documents, candidates will be eliminated from the competition.

Applications are verified for candidates with pass marks who obtained the best aggregate marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition in the assessment centre session, in descending order of merit (see section V). Candidates must also have obtained pass marks in the aptitude tests (a), (b), and (c) (see section V). Verification will continue until the threshold number of candidates is reached who can be placed on the reserve list and actually fulfil all the conditions for admission. The files of candidates below this threshold will not be examined.

V. OPEN COMPETITIONS

1. Invitation to the assessment centre	<p>You will be invited (*) to attend an assessment centre session if:</p> <ul style="list-style-type: none"> — the information given in your online application shows that you fulfil the general and specific conditions listed in section III; and — you obtained one of the highest marks in the selection based on qualifications (see point 2 of section IV).
2. Assessment centre	<p>You will be invited to attend an assessment centre in Brussels for tests.</p> <p>Only one Assessment Centre will be established for both competitions (AD6 and AD7). Candidates that have applied for both competitions within one domain and who fulfil the conditions foreseen under point 1, section V, will receive only one convocation.</p> <p>The tests for the AD6 and AD7 competitions are the same except for an additional test in the field chosen for the AD7 competition. The marking of the reasoning tests and the tests on general and specific competencies will be adapted depending on the grade of the competition.</p> <p>You will be assessed on your Reasoning skills on the basis of the following elements (see point 4 of the guide to open competitions and examples on the EPSO website [http://europa.eu/epso/apply/index_en.htm]):</p> <ol style="list-style-type: none"> a) Verbal reasoning b) Numerical reasoning c) Abstract reasoning <p>You will be also assessed on your Specific competencies in the chosen field and on the following General competencies:</p> <ul style="list-style-type: none"> Analysis and problem solving Communicating Delivering quality and results Learning and development Prioritising and organising Resilience Working with others Leadership <p>Details on these competencies are set out in point 1.2 of the guide to open competitions.</p> <p>The specific and the general competencies are tested by means of:</p> <ol style="list-style-type: none"> d) A written case study in the chosen field e) A group exercise f) A structured interview g) For AD7 only: an additional written test in the chosen field

(*) Where a number of candidates tie for the last available place, they will all be invited to the assessment centre.

Language of tests	<p>Tests a) to f) and, if applicable, test g): language 2 (German, English or French)</p> <p>Test d): During this test your knowledge of your language 1 (main language) will also be tested.</p>
Marking	<p>Reasoning skills</p> <p>a) Verbal reasoning: marked with 0-20 points</p> <p>b) Numerical reasoning: marked with 0-10 points</p> <p>c) Abstract reasoning: marked with 0-10 points</p> <p>AD6: The pass marks for tests a), b) and c) together is 20 points</p> <p>AD7: The pass mark for test a) is 10 points</p> <p style="padding-left: 20px;">The pass mark for test b) and c) together is 10 points</p> <p>You have to obtain the pass mark for tests a), b) and c) but these points will not be added to the results of tests d), e), f) and, if applicable, g).</p> <p>Specific competencies</p> <p>Both for AD6 and AD7 competitions, your specific competencies tested in d), e) and f) will be marked with 0-100 points.</p> <p>Pass mark: 50 points</p> <p>For AD7 only: your specific competencies tested in the additional test g) will be marked with 0-30 points.</p> <p>Pass mark: 15 points</p> <p>General competencies</p> <p>Your total general competencies will be marked with 0-80 points</p> <p>Pass mark:</p> <p>AD6: 40 points for the total of the 8 general competencies.</p> <p>AD7: 3 points for each general competency and 40 points for the total of the 8 general competencies.</p>

VI. RESERVE LISTS

1. Candidates placed on the reserve list	<p>The selection board will draw up a reserve list for each competition (an AD6 list and an AD7 list) and will place your name on the AD6 and/or AD7 reserve list ^(?) if you are among the candidates who satisfy all the conditions set out in section V and if you have obtained pass marks in all of the tests and one of the highest marks in tests (d), (e) and (f) for the AD6 competition and (d), (e), (f) and (g) for the AD7 competition (see section V). The number of successful candidates per competition and per field is limited to that shown in section I, notwithstanding a possible increase in the number of successful candidates on the AD6 reserve list, up to the number of successful candidates placed both on the AD6 and AD7 reserve list in the same field.</p> <p>The reserve lists will be valid until 31 December 2012.</p>
2. Classification	<p>The reserve lists will be established by merit group for each field. The candidates names will be listed in alphabetical order within each merit group.</p>
3. Place of appointment	<p>Candidates placed on the reserve list(s) will be eligible for appointment as Research Administrators in the European Commission, mainly at the JRC sites, as indicated in section I.</p> <p>Considering the decentralised JRC site locations across Europe (Ispra, Seville, Karlsruhe, Petten, Geel, Brussels), the JRC is dedicated to aid newcomer officials to better integrate professionally and their spouses and families to better adapt to their new social environment.</p>

^(?) Where a number of candidates tie for the last available place, they will all be placed on the reserve list.

VII. HOW TO APPLY

1. Online application	You must apply online following the instructions on the EPSO website. Deadline: 4 November 2010 at 12.00 (midday) , Brussels time.
2. Submission of application files	If you are one of the candidates invited to the assessment centre, you will be asked to submit a full application file (signed online application form and supporting documents). Closing date: You will be informed of the closing date via your EPSO account. Procedure: See point 2.2 of the guide to open competitions.

ANNEX I

Field 1: Information and Communication Technology Security

1. Duties

The duties will mainly involve:

- software development
- risk assessment
- laboratory modelling and simulation
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in computer science, mathematics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - ICT security in the most recent technologies from the mobile, Internet, communications and embedded systems area
 - threat analysis and security concepts for emerging ICT technologies: peer-to-peer networks, embedded systems, intelligent sensors
 - threat analysis and security concepts for emerging ICT technologies: autonomous computing, ubiquitous computing, grid computing, quantum computing and cryptography
 - threat analysis and security concepts for emerging ICT technologies: real-time communications, nearfield communications, broadband communications
 - threat analysis and security concepts for emerging ICT technologies: open source software, copy, protection, web technologies, international data protection and privacy, anonymity, social computing
 - risk assessment for deployment of new information and communication technologies
 - assessment of global trends in ICT and their security and privacy implications on the basis of desktop vulnerability analysis and of laboratory modelling and simulation

ANNEX II

Field 2: Information Mining, Analysis and Web Technologies

1. Duties

The duties will mainly involve:

- software development
- risk assessment
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in computer science, computational linguistics, statistics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - development of IT solutions for data processing and transfer
 - development of IT systems for data analysis and data mining
 - web technologies, natural language processing, information retrieval and visualisation
 - development of techniques applicable to massive structured and unstructured datasets, including multi-lingual ones, information text mining, pattern recognition and extraction
 - development and application of methods to handle typical text mining tasks; text categorisation, text clustering, named entity recognition, concept mining, production and exploitation of taxonomies, sentiment analysis, document summarisation, and entity relation modelling/analysis

- analysis of scenarios for integrated extraction of information from heterogeneous data, for derivation and discovery of new patterns and knowledge
 - exploration of large volumes of multidimensional data, possibly time-varying, and present visually results and information in order to understand the data, extract significant features and highlight relevant results
 - Java, Hibernate, Struts, JSP, Web technologies, natural language processing, user-interface methodologies, visualisation, machine learning, signal processing and statistical programming (SAS, MATLAB)
 - development of methodologies for real-time crisis situational awareness; collaborative crisis management; threat analysis, detection and early warning and media monitoring analysis
-

ANNEX III

Field 3: Wireless Communications Technology

1. Duties

The duties will mainly involve:

- development of advanced technology solutions
- risk assessment
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in Electronic/Electrical/Telecommunications Engineering, Physics or Mathematics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
(iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
 - b. Publications in peer reviewed journals
 - c. Academic and/or professional experience in the following areas:
 - wireless communications and/or sensor technologies, in particular in digital signal processing and common wireless communications standards and protocols
 - assessment of vulnerabilities of communications and navigation systems
 - development of advanced technology solutions to mitigate and/or reduce the vulnerabilities to intentional interferences
 - ICT security research, in particular, next generation networks and convergence of information, communication and navigation technologies
 - development and integration of advanced technology solutions to meet emerging challenges in ICT security
 - security technologies for public safety and intelligent transport systems: digital beam forming in radar and communications systems, RF interference measurement and mitigation techniques, ultra wide band radar and communications systems, cognitive radio, secure radio communications, radar-communications convergence, intelligent sensors networks, vulnerability of GNSS based transport and ICT critical infrastructures, standardisation and interoperability of wireless technologies, distributed and pervasive computing
-

ANNEX IV

Field 4: Network Security

1. Duties

The duties will mainly involve:

- development of advanced technology solutions
- risk assessment
- preparation of publications
- presentation of results at conferences, seminars and meetings

2. Academic qualifications

Diploma in computer science, electronics engineering, other engineering disciplines, mathematics, physics or another corresponding university degree at the following level:

AD6 Research Administrators:

- (i) a level of education which corresponds to completed university studies of at least three years attested by a diploma.

AD7 Research Administrators:

- (ii) a level of education which corresponds to completed university studies attested by a diploma, when the normal period of university education is four years or more,
or
- (iii) a level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is at least three years and an appropriate professional experience of at least one year in the chosen field.

3. Professional experience

AD6: a professional experience gained since obtaining the first qualification required under 2. (i) of at least three years is required in the chosen field. Doctoral studies can be counted as working experience up to a maximum of three years.

AD7: a professional experience gained since obtaining the first qualification required under 2. (ii) and 2. (iii) of at least six years is required in the chosen field. Those six years of professional experience must be additional to the one specific year requested under 2. (iii). Doctoral studies can be counted as working experience up to a maximum of three years.

4. Selection based on qualifications

One or more of these experience, knowledge and ability would be an asset:

- a. Additional diploma in the field
- b. Publications in peer reviewed journals
- c. Academic and/or professional experience in the following areas:
 - development of techniques for the modelling and assessment of critical systems
 - design, implementation and evaluation of networks security experiments
 - development of resilience and vulnerability assessment methods for large-scale information and communication systems-of-systems
 - modelling of interdependencies among the different components of the information infrastructure
 - development of systems for the observation and measurement of security experiments
 - development of simulation techniques and tools for the analysis of malware and related threats and attack mechanisms

-
- security modelling, analysis and simulation of industrial information and communication systems, including SCADA (Supervisory Control And Data Acquisition) and other control systems
 - development and application of security metrics pertinent to measure, communicate and benchmark different security-related parameters, such as vulnerability, exposure to threats, susceptibility to attacks, resilience
 - development of techniques for the assessment of the consequences of malicious attacks on large-scale information and communication systems, including multi-actor and cross-border scenarios
 - viability of different risk management and risk governance approaches
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REVIEW OF 'COMPETITION' C A OJs

Please find below the list of C A published during the present year.

Unless otherwise indicated, OJs are published in all language versions.

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Werk je bij het Rijk, dan werk je aan de Nederlandse samenleving. Een enorm speelveld waarin van alles gebeurt. Een fijne werkplek dus, want als je net aan de slag gaat weet je vaak nog niet precies waar je interesses liggen. De rijksoverheid is dan de ideale werkgever: waar anders is zoveel mogelijk en kun je zoveel kanten op?

Kies maar!

Het Rijk is de verzamelnaam voor alle 13 ministeries, tientallen diensten en diverse zelfstandige Hoge Colleges van Staat. Met 120.000 medewerkers is het een van de grootste werkgevers van Nederland. Bij het Rijk werken we dagelijks aan zaken die de hele maatschappij aangaan. Of het nu gaat over milieu, veiligheid, werkgelegenheid, economie of sport, bij de Rijksoverheid kunnen we erover meepraten. Als het maar zaken zijn die iedereen aangaan. Je kunt bij een van de ministeries terecht komen, maar ook bij de Belastingdienst, Rijkswaterstaat, de AIVD of de Algemene Rekenkamer. Er is altijd wel een plek die aansluit bij jouw opleiding, interesses en ambities. Of je nu veel weet van ICT of rechten, voorlichting en communicatie of financiën, voor jou is er altijd een werkplek bij het Rijk!

Jobhoppen of specialiseren

En eenmaal een werkplek betekent niet voor altijd diezelfde werkplek: je krijgt voldoende ruimte voor ontwikkeling. Bijvoorbeeld door opleidingen en trainingen te volgen, maar ook door een kijkje te nemen bij andere ministeries en rijksonderdelen. Hoe jij je ontwikkelt bepaal je zelf. Net als hoeveel tijd je in die ontwikkeling wilt steken. Je kunt carrière maken binnen een organisatie en je daar specialiseren, maar je kunt ook jobhoppend een loopbaan opbouwen. Het is niet de vraag welke kant je op *kunt* gaan, maar welke kant je op *wilt* gaan. Heb je lef, wijskracht en ambitie? Dan is de overstap naar een andere functie of een ander ministerie zo gemaakt.

In heel Nederland...

De rijksoverheid is met 120.000 werknemers een van de grootste werkgevers van Nederland. Het is bovendien een werkgever die overal in het land te vinden is. Dus ook bij jou in de buurt.

...of daarbuiten

Stopt jouw ambitie niet bij de landsgrens? Ook dan zit je goed bij de rijksoverheid. Je vergroot er namelijk niet alleen figuurlijk maar ook letterlijk je wereld. Je krijgt te maken met collega's van verschillende nationaliteiten en met internationale ontwikkelingen. Ook kun je het Rijk vertegenwoordigen in het buitenland als je wordt 'uitgeleend' aan internationale organisaties. Zo kun je meedraaien bij de Europese Unie, het IMF of de Wereldhandelsorganisatie.

Diverse functies, diverse mensen

Bij het Rijk werken we dagelijks aan zaken die de hele maatschappij aangaan. We vinden het dan ook belangrijk dat de samenleving, die veelzijdig en divers is, zich goed in ons kan herkennen. Diversiteit moet onderdeel zijn van ons dagelijks werk. Het Rijk hecht daarom grote waarde aan diversiteit in haar personeelsbestand, en wil het aantal vrouwen in het management (de zogenoemde ABD-groep) en het aandeel biculturele medewerkers vergroten. Het aanwezige talent op de arbeidsmarkt willen we beter benutten, via instroom, doorstroom en behoud.

Wie we zoeken

Waar jouw mogelijkheden liggen bij het Rijk? Dat hangt af van je opleiding. Een ding is in ieder geval zeker: de rijksoverheid kan niet zonder hoogopgeleide professionals. Kennis van zaken, een kritische blik en ambitie zijn onmisbaar voor het oplossen van de vraagstukken van vandaag en morgen. Ben jij net afgestudeerd academicus, promovendus of heb je al ervaring in een baan op universitair niveau? Dan heeft het Rijk bijna altijd wel een werkplek voor jou. Welke studierichting je ook hebt gevolgd. Vervolgens zoek je zelf je weg binnen de vele werkgevers die de rijksoverheid telt. Laat je verrassen door de veelzijdigheid van de grootste werkgever van Nederland!

Werken of stagelopen bij het Rijk?

Werken bij het Rijk kan ook vanuit jouw vakgebied. Zo komen je inspanningen ten goede aan beter onderwijs, prettiger wijken of passende zorg. Je persoonlijke interesses, ambities en

betrokkenheid krijgen bij het Rijk de ruimte. Bovendien investeert het Rijk veel in opleiding en training. En er zijn volop mogelijkheden om werk en privé in balans te houden. Meer over het Rijk en onze vacatures vind je via www.werkenbijhetrijk.nl. Verder biedt het Rijk ook stages aan; deze kun je vinden op www.stagebijhetrijk.nl.

Ontdek de Rijksoverheid!

Werk je bij Rijksoverheid, dan werk je aan de Nederlandse samenleving. Een enorm speelveld waarin van alles gebeurt. Dichtbij de politiek, in het brandpunt van de actualiteit. Het Rijk houdt zich bezig met alle aspecten van Nederland. Of het nu gaat over milieu, veiligheid, economie of sport, bij de Rijksoverheid kunnen we erover meepraten. Naast een ministerie, kun je bij een uitvoeringsorganisatie of bij één van de Hoge Colleges van Staat aan de slag. Er is altijd een plek die aansluit bij jouw opleiding, interesses en ambities. Je krijgt voldoende ruimte voor ontwikkeling. Hoe jij je ontwikkelt bepaal je zelf. Net als hoeveel tijd je in die ontwikkeling steekt. Tot slot zijn de functies bij het Rijk divers. Of je nu start als trainee, adviseur, controller of beleidsmedewerker, voor jou is er altijd een werkplek bij het Rijk!

Wil jij werken bij het Rijk? Kijk voor meer informatie en vacatures op www.werkenbijhetrijk.nl/financieel